



ARWIMCO TRAINING CATALOGUE

2025

Further Information



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About US

We're on a mission to deliver engaging curated courses at a reasonable price.

ARWIMCO Training excellence offer a wide of training courses worldwide for organizations and individual who wish to advance skills and knowledge in the business or a multi-national corporation. Have played a key role in supporting employers to develop their workforce various industry by providing more flexible methods and venues.

Uniquely to help organization for developing new and existing staff to supporter employees.
Inhouse training with customized and specific to organization's needs : One to One, In-house , Online and Groups

The training will be delivered in a combination of theory and practical application with professional instructor's hands-on experience in field and best practice.

Highly interactive with open discussion and case studies.



Why register with us ?

Course title, date and venue can select from scheduled training or customized

Technical expertise and experienced trainer

Update your professional skill and knowledge

Discuss with us to meet your need learning to boost your career and organization

Register :

Email - admin@arwimco.com

“The achievements of an organization are the results of the combined effort of each individual”

- Vince Lombardi -

TRAINING COURSE

CATEGORY

1

Management ,
Leadership & Strategy

2

Health,
Safety & Environment

3

Oil and Gas

4

Marketing and Sales

5

Contract Management

6

Information Technology

7

Project Management

8

Construction

9

Finance & Accounting

10

Human Resource
Management

11

Maintenance Management

12

Quality Management
& Productivity

13

Procurement
& Material Management

VENUE

Dubai,UAE

Cairo, Egypt

Abu Dhabi, UAE

Muscat, Oman

Riyad, KSA

Manam, Bahrain

Bali, Indonesia

Singapore

Bangkok, Thailand

Bandar Seri Begawan, Brunei Darussalam

Kualalumpur, Malaysia

Houston, USA

Rome, Italy

London, UK

Barcelona, Spain

Hongkong

Madrid, Spain

Amsterdam, Netherland

Paris, France

Toronto, Canada

MLS 002 Building Personal Leadership Skills

This course will enable better team leadership and encourages relationships between people in spite of their differences of opinion. You will develop relational skills, self-knowledge, and self-awareness on the way to unfold your own leadership. you will develop greater self-awareness by developing a leadership self-portrait and going through fun activities to increase your empathy and communication.

MLS 005 Building Skills for Working In Teams

This course will help you create effective work team that enjoys the work environment and mind set to be a professional team player in a high performing team, in which every individual takes responsibility to be productive, proactive, and reliable.

MLS 007 Creative Strategic Planning

This course will develop your competencies to implementing strategies and help you successfully execute your business strategy even complicated situations. It covers strategic thinking, internal and external analysis, strategic plans, and team building.

MLS 009 Leadership and Management Skills

This course to initiate a process of rapid improvement by achieving a shared understanding of the correct leadership and management. In order to face the challenge and meet changing business environment.

MLS 011 Leadership Development

This course has been designed to develop self-awareness and key of leadership skills. You will get unique and individual leadership to grow personal leadership, also develop the clear strategies to grow as an effective and influential leader.

MLS 014 Leadership Strategic Thinking in The Oil Gas Petrochemicals Industry

This course will be designed for the professional to develop their leadership and strategic thinking skills to achieved objectives within the Oil, Gas & Petrochemicals industry. They can catch on the opportunities that linking with strategic and evolving risk landscape to become the key players.



MLS 024 Leading Creatively

This course develop your creativity, embrace new ideas and concept in leadership. It will encourage to think outside the box, expand your comfort zone and facing the challenges. Moreover you will be guided and coached to maximize your own, and your team's creative potential.

MLS 041 Personal Effectiveness & Influencing Skills

This course to help you to be more effective in the organizational by understanding the key concepts of communication and how these skills contribute to influencing, persuading others or negotiate in the organization.

MLS 043 Priority Management and Stress Management in Workplace

This course will cover the fundamental principles of priority management skill and stress management are essential for everyone from leadership and management to frontline employees in the common realities of today's workplace.



SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
MLS 002	Building Personal Leadership Skills	5 days	5 January - 9 January 2025	Dubai, UAE
			24 February - 28 February 2025	Kualalumpur, Malaysia
			15 March - 19 March 2025	Cairo, Egypt
			20 April - 14 April 2025	Abu Dhabi, UAE
			12 May - 16 May 2025	Bali, Indonesia
			3 June - 7 June 2025	London, UK
			6 July - 10 July 2025	Muscat, Oman
			23 August - 27 August 2025	Manam, Bahrain
			15 September - 19 September 2025	Singapore
			26 October - 30 October 2025	Dubai, UAE
			24 November - 28 November 2025	Hongkong
			13 December - 17 December 2025	Abu Dhabi, UAE
			11 January - 15 January 2025	Cairo, Egypt
			10 February - 14 February 2025	Riyad, KSA
MLS 005	Building Skills for Working In Teams	5 days	22 March - 26 March 2025	Dubai, UAE
			13 April - 17 April 2025	Dubai, UAE
			17 May - 21 May 2025	Manam, Bahrain
			23 June - 27 June 2025	Amsterdam, Netherland
			19 July - 23 July 2025	Abu Dhabi, UAE
			3 August - 7 August 2025	Abu Dhabi, UAE
			7 September - 11 September 2025	Muscat, Oman
			27 October - 31 October 2025	Riyad, KSA
			17 November - 21 November 2025	Paris, France
			8 December - 12 December 2025	Rome, Italy

SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
MLS 007	Creative Strategic Planning	5 days	19 January - 23 January 2025	Manam, Bahrain
			3 February - 7 February 2025	Barcelona, Spain
			3 March - 7 March 2025	Kualalumpur, Malaysia
			26 April - 30 April 2025	Abu Dhabi, UAE
			10 May - 14 May 2025	Abu Dhabi, UAE
			17 June - 21 June 2025	Paris, France
			27 July - 31 July 2025	Dubai, UAE
			9 August - 13 August 2025	Cairo, Egypt
			22 September - 26 September 2025	Riyad, KSA
			19 October - 23 October 2025	Dubai, UAE
			10 November - 14 November 2025	Amsterdam, Netherland
MLS 009	Leadership and Management Skills	5 days	7 December - 11 December 2025	Muscat, Oman
			26 January - 30 January 2025	Abu Dhabi, UAE
			23 February - 27 February 2025	Cairo, Egypt
			10 March - 14 March 2025	Toronto, Canada
			6 April - 10 April 2025	Cairo, Egypt
			26 May - 30 May 2025	Rome, Italy
			1 June - 5 June 2025	Muscat, Oman
			22 July - 26 July 2025	Bangkok, Thailand
			17 August - 21 August 2025	Manam, Bahrain
			31 August - 4 September 2025	Abu Dhabi, UAE
			12 October - 16 October 2025	Dubai, UAE
MLS 011	Leadership Development	3 days	23 November - 27 November 2025	Dubai, UAE
			15 December - 19 December 2025	Riyad, KSA
			12 January - 14 January 2025	Dubai, UAE
			18 February - 20 February 2025	Dubai, UAE
			23 March - 25 March 2025	Dubai, UAE
			19 April - 21 April 2025	Dubai, UAE
			6 May - 8 May 2025	Dubai, UAE
			17 June - 19 June 2025	Dubai, UAE
			29 July - 31 July 2025	Dubai, UAE
			19 August - 21 August 2025	Dubai, UAE
			2 September - 4 September 2025	Dubai, UAE
MLS 014	Leadership strategic thinking in the oil gas petrochemicals industry	5 days	25 October - 27 October 2025	Dubai, UAE
			8 November - 10 November 2025	Dubai, UAE
			20 December - 22 December 2025	Dubai, UAE
			6 January - 10 January 2025	Toronto, Canada
			16 February - 20 February 2025	Dubai, UAE
			1 March - 5 March 2025	Dubai, UAE
			26 April - 30 April 2025	Abu Dhabi, UAE
			5 May - 9 May 2025	Manam, Bahrain
			8 June - 12 June 2025	Abu Dhabi, UAE
			6 July - 10 July 2025	Dubai, UAE
			11 August - 15 August 2025	Riyad, KSA
			21 September - 25 September 2025	Cairo, Egypt
			5 October - 9 October 2025	Muscat, Oman
			16 November - 20 November 2025	Abu Dhabi, UAE
			1 December - 5 December 2025	Singapore

SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
MLS 024	Leading Creatively	5 days	13 January - 17 January 2025	Houston, USA
			8 February - 12 February 2025	Manam, Bahrain
			8 March - 12 March 2025	Dubai, UAE
			20 April - 14 April 2025	Dubai, UAE
			12 May - 16 May 2025	Riyad, KSA
			15 June - 19 June 2025	Muscat, Oman
			27 July - 31 July 2025	Cairo, Egypt
			18 August - 22 August 2025	Riyad, KSA
			14 September - 18 September 2025	Abu Dhabi, UAE
			27 October - 31 October 2025	London, UK
			9 November - 13 November 2025	Abu Dhabi, UAE
			8 December - 12 December 2025	Hongkong
MLS 041	Personal Effectiveness & Influencing Skills	5 days	27 January - 31 January 2025	Bali, Indonesia
			2 February - 6 February 2025	Dubai, UAE
			17 March - 21 March 2025	Riyad, KSA
			13 April - 17 April 2025	Abu Dhabi, UAE
			4 May - 8 May 2025	Manam, Bahrain
			22 June - 26 June 2025	Dubai, UAE
			19 July - 23 July 2025	Dubai, UAE
			25 August - 29 August 2025	Houston, USA
			7 September - 11 September 2025	Abu Dhabi, UAE
			26 October - 30 October 2025	Cairo, Egypt
			2 November - 6 November 2025	Muscat, Oman
			15 December - 19 December 2025	Madrid, Spain
			5 January - 9 January 2025	Cairo, Egypt
			23 February - 27 February 2025	Abu Dhabi, UAE
			1 March - 5 March 2025	Dubai, UAE
MLS 043	Priority Management and Stress Management	5 days	8 April - 12 April 2025	Toronto, Canada
			26 May - 30 May 2025	Bandar Seri Begawan, Brunei Darussalam
			1 June - 5 June 2025	Abu Dhabi, UAE
			12 July - 16 July 2025	Dubai, UAE
			11 August - 15 August 2025	Riyad, KSA
			31 August - 4 September 2025	Muscat, Oman
			6 October - 10 October 2025	Singapore
			24 November - 28 November 2025	Amsterdam, Netherland
			13 December - 17 December 2025	Manam, Bahrain

HSE 005 Advanced Process Hazard Analysis (PHA)

This course is designed to provide the knowledge and leadership skills to lead teams in effective Process Hazards Analysis (PHA) studies. It focuses on developing a practical understanding of what it takes to plan and lead a successful study and on practicing new skills.

HSE 027 Food Safety Control (Risk Assessment & Monitoring)

This course to learn the key factor of food safety. Preventing dangers is always better than having to react to the consequences. It covers prevent food-borne illnesses through the use of essential good hygiene practices, maintaining hygienic premises and equipment, HACCP, and audit. In order to effectively mitigate risk.

HSE 041 Health and Safety Practices in the Laboratory

This course provides standards and practices for the safe and healthy operation of a laboratory. It will help make you more aware of the hazards and risks, which is require unique health and safety precautions to eliminate unnecessary hazards.

HSE 056 Waste Management and Pollution Control in Oil and Gas Industry

This course to manage the potential impacts of oil and gas industry upon the environment and minimizing operating cost most facilities. Inadequate treatment of those wastes can threaten the human health and safety. This training covers control methods for removing, controlling, and treating problem such as, groundwater contaminations, aromatics, oil, grease, and organic removal.

HSE 060 Safety and Hazardless in Warehouse

This course describe warehouse safety to create awareness and educate employees on potential safety hazards, so they are able to identify if there is a risk for injury or an accident and comply with safety in warehouse. This training covers type of hazard in warehouse can cause accident, best practice in lifting to prevent back injuries, material handling in safely and forklift safety, store goods safely, and good housekeeping practice and comply with personal protective equipment.



SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
HSE 005	Advanced Process Hazard Analysis (PHA)	3 days	18 January - 20 January 2025	Dubai, UAE
			15 February - 17 February 2025	Dubai, UAE
			3 March - 5 March 2025	Dubai, UAE
			22 April - 24 April 2025	Dubai, UAE
			10 May - 12 May 2025	Dubai, UAE
			14 June - 16 June 2025	Dubai, UAE
			26 July - 28 July 2025	Dubai, UAE
			23 August - 25 August 2025	Dubai, UAE
			9 September - 11 September 2025	Dubai, UAE
			11 October - 13 October 2025	Dubai, UAE
			4 November - 6 November 2025	Dubai, UAE
			27 December - 29 December 2025	Dubai, UAE
HSE 027	Food Safety Control (Risk Assessment & Monitoring)	5 days	6 January - 10 January 2025	Amsterdam, Netherland
			16 February - 20 February 2025	Manam, Bahrain
			1 March - 5 March 2025	Abu Dhabi, UAE
			26 April - 30 April 2025	Dubai, UAE
			25 May - 29 May 2025	Dubai, UAE
			3 June - 7 June 2025	Paris, France
			14 July - 18 July 2025	Toronto, Canada
			23 August - 27 August 2025	Muscat, Oman
			7 September - 11 September 2025	Abu Dhabi, UAE
			27 October - 31 October 2025	Bali, Indonesia
			17 November - 21 November 2025	Riyad, KSA
			20 December - 24 December 2025	Cairo, Egypt
HSE 041	Health and Safety Practices in the Laboratory	3 days	21 January - 23 January 2025	Dubai, UAE
			9 February - 11 February 2025	Dubai, UAE
			8 March - 10 March 2025	Dubai, UAE
			28 April - 30 April 2025	Dubai, UAE
			13 May - 15 May 2025	Dubai, UAE
			10 June - 12 June 2025	Dubai, UAE
			22 July - 24 July 2025	Dubai, UAE
			26 August - 28 August 2025	Dubai, UAE
			13 September - 15 September 2025	Dubai, UAE
			28 October - 30 October 2025	Dubai, UAE
			11 November - 13 November 2025	Dubai, UAE
			6 December - 8 December 2025	Dubai, UAE
HSE 056	Waste Management and Pollution Control in Oil and Gas Industry	5 days	11 January - 15 January 2025	Muscat, Oman
			8 February - 12 February 2025	Abu Dhabi, UAE
			3 March - 7 March 2025	Houston, USA
			6 April - 10 April 2025	Manam, Bahrain
			17 May - 21 May 2025	Abu Dhabi, UAE
			23 June - 27 June 2025	Singapore
			1 July - 5 July 2025	Riyad, KSA
			17 August - 21 August 2025	Dubai, UAE
			31 August - 4 September 2025	Dubai, UAE
			19 October - 23 October 2025	Cairo, Egypt
			10 November - 14 November 2025	Amsterdam, Netherland
			8 December - 12 December 2025	London, UK
HSE 060	Safety and Hazardless in Warehouse	5 days	13 January - 17 January 2025	Houston, USA
			2 February - 6 February 2025	Cairo, Egypt
			8 March - 12 March 2025	Manam, Bahrain
			21 April - 25 April 2025	Bali, Indonesia
			10 May - 14 May 2025	Dubai, UAE
			17 June - 21 June 2025	Toronto, Canada
			27 July - 31 July 2025	Dubai, UAE
			9 August - 13 August 2025	Abu Dhabi, UAE
			15 September - 19 September 2025	Rome, Italy
			26 October - 30 October 2025	Dubai, UAE
			23 November - 27 November 2025	Dubai, UAE
			15 December - 19 December 2025	Abu Dhabi, UAE

MLS 014

Leadership Strategic Thinking in The Oil Gas Petrochemicals Industry

This course will be designed for the professional to develop their leadership and strategic thinking skills to achieved objectives within the Oil, Gas & Petrochemicals industry. They can catch on the opportunities that linking with strategic and evolving risk landscape to become the key players.

OLG 015

Base Oils Production, Quality & Profitability

This course will provide comprehensive base oil including technologies, quality and performance and innovation development with profitability. Development technologies and innovation has been optimized to create high-quality base oils. Demand for high quality environment-friendly lubricants is bringing about a change in the base oil industry

OLG 021

Best practice on timeframe, cost (CAPEX & OPEX) and quality for Offshore and onshore projects

This course will deliver the best practice in Offshore and Onshore Projects, to enhance work in project quality management and manage the costs during the projects to see whether cost of the project makes sense, also it allows to see whether the necessary cost is available to support the project.

OLG 055

Fundamentals of the Base Oil & Gas

This course help you to get better understanding about the base oils industry that has changed significantly. Various factors contribute to trade flow changes and stringent environmental norms continue to drive the movement to higher qualities. The base oils business is a uniquely high value segment of the downstream. This training will explain about base oil refinery process, quality, safety, health, and environment also the global market.

OLG 070

Platformer and Continuous Catalytic Regeneration (CCR) Process

This course will enhance your in-depth understanding and competent in CCR knowledge, principle, and technique. Ultimately , it will be optimize the performance and maximize the profitability of the unit. Applying of Continuous Catalytic Regeneration (CCR) units have increased quickly respect to other type of reforming process. This training course will cover Platform process and CCR, catalyst reformer and troubleshooting.



OLG 077 Fundamental of Midstream in Oil & Gas Industry

This course is designed for midstream sector which is one of the three links in the oil and gas value chain, which encompasses companies that work together to help a market operate efficiently. Marketing and trading can maximize the value of its energy resources. This training cover primarily concerned with gathering, transportation, storage, marketing, and trading, in oil and gas midstream.

OLG 083 Oil & Gas Management Certificate in Business Excellence

This course is designed to managerial and professional in Oil and Gas industry to advise how best a company can move forward in a particular aspect of the business. This training will cover financial management, managing human resources, supply chain management and strategy, leadership management to focuses on maximizing the effectiveness of leaders at work, high performance team and negotiate. It will be increasing value added of Oil and Gas Sector.

OLG 017 Simultaneous Operations System (SIMOPS) for the Oil & Gas Industry

This course is designed to implementing SIMOPS plans for organization onshore and offshore projects that is ensure that operational complexity, enhanced level of risks and environmental issues are properly addressed during detailed design and all subsequent phases that include constructional, commissioning, and operational activities on the project.

HSE 056 Waste Management and Pollution Control in Oil and Gas Industry

This course to manage the potential impacts of oil and gas industry upon the environment and minimizing operating cost most facilities. Inadequate treatment of those wastes can threaten the human health and safety. This training covers control methods for removing, controlling, and treating problem such as, groundwater contaminations, aromatics, oil, grease, and organic removal.

CMN 045 Oil & Gas Commercial Contracts and Negotiation

This course develop the manager and senior professional by providing an understanding of the array of commercial contracts that are applied in the oil and gas industry and learning how these contracts relate to one another and how they are negotiate.



CMN 050 Contract Management for Oil & Gas Projects

This course develop skill of contract management in the oil and gas industry, in order to project and business objectives are to be met in a competitive environment also to ensure compliance with the contract. This training explains principal types of oil and gas contracts, strategic purchasing and procurement practices, key contractual issues, and their management, contractor performance and dispute management in the petroleum industry.

MTM 060 Maintenance Planning & Work Control in the Oil & Gas

This course develop understanding maintenance planning and work control to gain higher productivity, greater equipment or asset reliability, and lower operational costs. Without proper planning and scheduling, work quality, equipment and asset uptime, and maintenance productivity will not be at their maximum levels. This training explain maintenance management, planning, scheduling, computerized maintenance management system, performance indicator and control.



SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
MLS 014	Leadership strategic thinking in the oil gas petrochemicals industry	5 days	6 January - 10 January 2025	Toronto, Canada
			16 February - 20 February 2025	Dubai, UAE
			1 March - 5 March 2025	Dubai, UAE
			26 April - 30 April 2025	Abu Dhabi, UAE
			5 May - 9 May 2025	Manam, Bahrain
			8 June - 12 June 2025	Abu Dhabi, UAE
			6 July - 10 July 2025	Dubai, UAE
			11 August - 15 August 2025	Riyad, KSA
			21 September - 25 September 2025	Cairo, Egypt
			5 October - 9 October 2025	Muscat, Oman
			16 November - 20 November 2025	Abu Dhabi, UAE
			1 December - 5 December 2025	Singapore
OLG 015	Base Oils Production, Quality & Profitability	5 days	19 January - 23 January 2025	Cairo, Egypt
			3 February - 7 February 2025	Toronto, Canada
			15 March - 19 March 2025	Dubai, UAE
			20 April - 14 April 2025	Abu Dhabi, UAE
			5 May - 9 May 2025	Riyad, KSA
			8 June - 12 June 2025	Dubai, UAE
			22 July - 26 July 2025	Amsterdam, Netherland
			3 August - 7 August 2025	Manam, Bahrain
			8 September - 12 September 2025	Bali, Indonesia
			12 October - 16 October 2025	Abu Dhabi, UAE
			16 November - 20 November 2025	Dubai, UAE
			27 December - 31 December 2025	Muscat, Oman

SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
OLG 021	Best practice on timeframe, cost (CAPEX & OPEX) and quality for Offshore and onshore projects	5 days	27 January - 31 January 2025	Amsterdam, Netherland
			23 February - 27 February 2025	Cairo, Egypt
			22 March - 26 March 2025	Dubai, UAE
			6 April - 10 April 2025	Abu Dhabi, UAE
			12 May - 16 May 2025	Riyad, KSA
			15 June - 19 June 2025	Dubai, UAE
			19 July - 23 July 2025	Manam, Bahrain
			11 August - 15 August 2025	London, UK
			21 September - 25 September 2025	Abu Dhabi, UAE
			5 October - 9 October 2025	Riyad, KSA
			9 November - 13 November 2025	Muscat, Oman
			1 December - 5 December 2025	Singapore
OLG 055	Fundamentals of the Base Oil & Gas	5 days	26 January - 30 January 2025	Dubai, UAE
			10 February - 14 February 2025	Houston, USA
			1 March - 5 March 2025	Abu Dhabi, UAE
			13 April - 17 April 2025	Muscat, Oman
			4 May - 8 May 2025	Cairo, Egypt
			23 June - 27 June 2025	Bali, Indonesia
			6 July - 10 July 2025	Dubai, UAE
			18 August - 22 August 2025	Riyad, KSA
			14 September - 18 September 2025	Dubai, UAE
			6 October - 10 October 2025	Paris, France
			10 November - 14 November 2025	Singapore
			27 December - 31 December 2025	Dubai, UAE
OLG 070	Platformer and Continuous Catalytic Regeneration (CCR) Process	3 days	25 January - 27 January 2025	Dubai, UAE
			1 February - 3 February 2025	Dubai, UAE
			11 March - 13 March 2025	Dubai, UAE
			19 April - 21 April 2025	Dubai, UAE
			17 May - 19 May 2025	Dubai, UAE
			1 June - 3 June 2025	Dubai, UAE
			12 July - 14 July 2025	Dubai, UAE
			5 August - 7 August 2025	Dubai, UAE
			20 September - 22 September 2025	Dubai, UAE
			7 October - 9 October 2025	Dubai, UAE
			18 November - 20 November 2025	Dubai, UAE
			2 December - 4 December 2025	Dubai, UAE
OLG 077	Fundamental of Midstream in Oil & Gas Industry	5 days	5 January - 9 January 2025	Manam, Bahrain
			16 February - 20 February 2025	Abu Dhabi, UAE
			8 March - 12 March 2025	Abu Dhabi, UAE
			21 April - 25 April 2025	Houston, USA
			26 May - 30 May 2025	Cairo, Egypt
			1 June - 5 June 2025	Muscat, Oman
			14 July - 18 July 2025	Barcelona, Spain
			3 August - 7 August 2025	Dubai, UAE
			7 September - 11 September 2025	Dubai, UAE
			27 October - 31 October 2025	Riyad, KSA
			2 November - 6 November 2025	Abu Dhabi, UAE
			15 December - 19 December 2025	Toronto, Canada
OLG 083	Oil & Gas Management Certificate in Business Excellence	10 days	6 January - 15 January 2025	Singapore
			1 February - 10 February 2025	Dubai, UAE
			15 March - 24 March 2025	Dubai, UAE
			22 April - 1 May 2025	Dubai, UAE
			19 May - 28 May 2025	London, UK
			10 June - 19 June 2025	Dubai, UAE
			7 July - 16 July 2025	Singapore
			2 August - 11 August 2025	Cairo, Egypt
			20 September - 29 September 2025	Dubai, UAE
			4 October - 13 October 2025	Cairo, Egypt
			17 November - 26 November 2025	Paris, France
			1 December - 9 December 2025	Bali, Indonesia

SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
OLG 117	Simultaneous Operations System (SIMOPS) for the Oil & Gas Industry	5 days	11 January - 15 January 2025	Abu Dhabi, UAE
			24 February - 28 February 2025	Riyad, KSA
			15 March - 19 March 2025	Dubai, UAE
			8 April - 12 April 2025	Madrid, Spain
			25 May - 29 May 2025	Manam, Bahrain
			8 June - 12 June 2025	Cairo, Egypt
			12 July - 16 July 2025	Dubai, UAE
			25 August - 29 August 2025	Bali, Indonesia
			31 August - 4 September 2025	Dubai, UAE
			14 October - 18 October 2025	Amsterdam, Netherlands
			24 November - 28 November 2025	Bangkok, Thailand
			7 December - 11 December 2025	Abu Dhabi, UAE
HSE 056	Waste Management and Pollution Control in Oil and Gas Industry	5 days	11 January - 15 January 2025	Muscat, Oman
			8 February - 12 February 2025	Abu Dhabi, UAE
			3 March - 7 March 2025	Houston, USA
			6 April - 10 April 2025	Manam, Bahrain
			17 May - 21 May 2025	Abu Dhabi, UAE
			23 June - 27 June 2025	Singapore
			1 July - 5 July 2025	Riyad, KSA
			17 August - 21 August 2025	Dubai, UAE
			31 August - 4 September 2025	Dubai, UAE
			19 October - 23 October 2025	Cairo, Egypt
			10 November - 14 November 2025	Amsterdam, Netherlands
			8 December - 12 December 2025	London, UK
CMN 045	Oil & Gas Commercial Contracts and Negotiation	10 days	4 January - 13 January 2025	Dubai, UAE
			18 February - 27 February 2025	Cairo, Egypt
			4 March - 13 March 2025	Dubai, UAE
			5 April - 14 April 2025	Dubai, UAE
			5 May - 14 May 2025	Bali, Indonesia
			16 June - 25 June 2025	Paris, France
			21 July - 30 July 2025	Singapore
			19 August - 28 August 2025	Dubai, UAE
			6 September - 15 September 2025	Dubai, UAE
			20 October - 29 October 2025	London, UK
			1 November - 10 November 2025	Cairo, Egypt
			15 December - 24 December 2025	London, UK
CMN 050	Contract Management for Oil & Gas Projects	5 days	11 January - 15 January 2025	Dubai, UAE
			3 February - 7 February 2025	Barcelona, Spain
			15 March - 19 March 2025	Cairo, Egypt
			26 April - 30 April 2025	Dubai, UAE
			5 May - 9 May 2025	Toronto, Canada
			17 June - 21 June 2025	Riyad, KSA
			19 July - 23 July 2025	Muscat, Oman
			3 August - 7 August 2025	Abu Dhabi, UAE
			22 September - 26 September 2025	Riyad, KSA
			19 October - 23 October 2025	Abu Dhabi, UAE
			24 November - 28 November 2025	Hongkong
			7 December - 11 December 2025	Manam, Bahrain
MTM 060	Maintenance Planning & Work Control in the Oil & Gas	5 days	5 January - 9 January 2025	Manam, Bahrain
			24 February - 28 February 2025	Riyad, KSA
			1 March - 5 March 2025	Dubai, UAE
			13 April - 17 April 2025	Muscat, Oman
			17 May - 21 May 2025	Dubai, UAE
			22 June - 26 June 2025	Abu Dhabi, UAE
			19 July - 23 July 2025	Cairo, Egypt
			18 August - 22 August 2025	Riyad, KSA
			7 September - 11 September 2025	Abu Dhabi, UAE
			27 October - 31 October 2025	Bali, Indonesia
			24 November - 28 November 2025	Madrid, Spain
			15 December - 19 December 2025	Amsterdam, Netherlands

MKS 014 Marketing Plan for Business to Business

This course take you to implement easily to boost your marketing plan and grow your business. A detailed strategic marketing plan provides a clear vision for all stakeholders and helps to focus attention and resources. This training will explain structured marketing plan, the market driver and customer, strategy, the right marketing communications mix, write and controlling plan.

MKS 032 Building Customers Relationship for Competitive Advantage

This course is developed to build strong customer relationships, customer retention needs to be a top priority that is acknowledged and supported by everyone within the organisation to improve overall business performance. This training will examines methods for building customer loyalty, ways of nurturing trust and commitment, strategies to enhance customer relations, and ways of communicating effectively with customers.

MKS 055 Designing, Managing Integrated Marketing on delivering and Communication Value

This course will help you to learn best practice how to design, managing integrated marketing through delivering value and communication that give to breathe new life into marketing efforts to deliver the right message, to the right customers, at the right place and the right time. This training will explain about marketing channel system and value network, marketing decisions and major trends with marketing intermediaries, an integrated marketing communication and use mass communication tools.



SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
MKS 014	Marketing Plan for Business to Business	5 days	13 January - 17 January 2025	Paris, France
			16 February - 20 February 2025	Abu Dhabi, UAE
			22 March - 26 March 2025	Riyad, KSA
			6 April - 10 April 2025	Cairo, Egypt
			26 May - 30 May 2025	Bali, Indonesia
			15 June - 19 June 2025	Abu Dhabi, UAE
			1 July - 5 July 2025	Toronto, Canada
			9 August - 13 August 2025	Manam, Bahrain
			21 September - 25 September 2025	Riyad, KSA
			26 October - 30 October 2025	Dubai, UAE
			17 November - 21 November 2025	Amsterdam, Netherland
			13 December - 17 December 2025	Muscat, Oman

SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
MKS 032	Building Customers Relationship for Competitive Advantage	3 days	29 January - 31 January 2025	Dubai, UAE
			22 February - 24 February 2025	Dubai, UAE
			15 March - 17 March 2025	Dubai, UAE
			8 April - 10 April 2025	Dubai, UAE
			20 May - 22 May 2025	Dubai, UAE
			28 June - 30 June 2025	Dubai, UAE
			8 July - 10 July 2025	Dubai, UAE
			12 August - 14 August 2025	Dubai, UAE
			23 September - 25 September 2025	Dubai, UAE
			18 October - 20 October 2025	Dubai, UAE
			22 November - 24 November 2025	Dubai, UAE
			27 December - 29 December 2025	Dubai, UAE
MKS 055	Designing, Managing Integrated Marketing on delivering and Communication Value	5 days	27 January - 31 January 2025	Bali, Indonesia
			8 February - 12 February 2025	Riyad, KSA
			17 March - 21 March 2025	Singapore
			13 April - 17 April 2025	Abu Dhabi, UAE
			4 May - 8 May 2025	Muscat, Oman
			22 June - 26 June 2025	Dubai, UAE
			6 July - 10 July 2025	Cairo, Egypt
			17 August - 21 August 2025	Riyad, KSA
			8 September - 12 September 2025	London, UK
			19 October - 23 October 2025	Manam, Bahrain
			24 November - 28 November 2025	Houston, USA
			20 December - 24 December 2025	Dubai, UAE

CMN 011 Contract Excellence for Non-Legal Professionals

This course will guide the professional that engage with contract with non- legal background. The contracting process need knowledge and skill, to understand the contractual concept and activities in handling the contract preparation and management. This training course will explain the contract management, contractual agreements, contract preparation and implementation.

CMN 042 Contract Preparation & Management

This course covers different contract types as well as the various contracting methods including bidding, competitive proposals, and sole sourcing, and provide participants with the knowledge, concepts and skills needed to perform all the tasks required in the pre-award phase of a contract. Contract Preparation & Management is applicable when needing to vary things such as price and deliverables or proposing change when exercising options of extension.

CMN 045 Oil & Gas Commercial Contracts and Negotiation

This course develop the manager and senior professional by providing an understanding of the array of commercial contracts that are applied in the oil and gas industry and learning how these contracts relate to one another and how they are negotiate.

CMN 050 Contract Management for Oil & Gas Projects

This course develop skill of contract management in the oil and gas industry, in order to project and business objectives are to be met in a competitive environment also to ensure compliance with the contract. This training explains principal types of oil and gas contracts, strategic purchasing and procurement practices, key contractual issues, and their management, contractor performance and dispute management in the petroleum industry.

PRM 016 Public Private Partnership (PPP), Financing, Projects & Contracts

This course will provide understanding of Public private partnership (PPP) as the best approach for the development of a particular project both from the perspective of the Government as well as from the perspective of the private sector entity. This training will cover structure and type of PPP contract, PPP framework & process, PPP project finance, appraising and risk, and contract agreement.



CODE	TITLE	DURATION	DATE	VENUE
CMN 011	Contract Excellence for Non-Legal Professionals	3 days	7 January - 9 January 2025	Dubai, UAE
			18 February - 20 February 2025	Dubai, UAE
			23 March - 25 March 2025	Dubai, UAE
			15 April - 17 April 2025	Dubai, UAE
			27 May - 29 May 2025	Dubai, UAE
			24 June - 26 June 2025	Dubai, UAE
			1 July - 3 July 2025	Dubai, UAE
			16 August - 18 August 2025	Dubai, UAE
			27 September - 29 September 2025	Dubai, UAE
			21 October - 23 October 2025	Dubai, UAE
			25 November - 27 November 2025	Dubai, UAE
			20 December - 22 December 2025	Dubai, UAE
CMN 042	Contract Preparation & Management	5 days	5 January - 9 January 2025	Dubai, UAE
			2 February - 6 February 2025	Muscat, Oman
			22 March - 26 March 2025	Abu Dhabi, UAE
			20 April - 14 April 2025	Dubai, UAE
			12 May - 16 May 2025	Amsterdam, Netherland
			3 June - 7 June 2025	Riyad, KSA
			14 July - 18 July 2025	Houston, USA
			23 August - 27 August 2025	Manam, Bahrain
			15 September - 19 September 2025	Bali, Indonesia
			12 October - 16 October 2025	Abu Dhabi, UAE
			10 November - 14 November 2025	Riyad, KSA
			27 December - 31 December 2025	Cairo, Egypt
CMN 045	Oil & Gas Commercial Contracts and Negotiation	10 days	4 January - 13 January 2025	Dubai, UAE
			18 February - 27 February 2025	Cairo, Egypt
			4 March - 13 March 2025	Dubai, UAE
			5 April - 14 April 2025	Dubai, UAE
			5 May - 14 May 2025	Bali, Indonesia
			16 June - 25 June 2025	Paris, France
			21 July - 30 July 2025	Singapore
			19 August - 28 August 2025	Dubai, UAE
			6 September - 15 September 2025	Dubai, UAE
			20 October - 29 October 2025	London, UK
			1 November - 10 November 2025	Cairo, Egypt
			15 December - 24 December 2025	London, UK
CMN 050	Contract Management for Oil & Gas Projects	5 days	11 January - 15 January 2025	Dubai, UAE
			3 February - 7 February 2025	Barcelona, Spain
			15 March - 19 March 2025	Cairo, Egypt
			26 April - 30 April 2025	Dubai, UAE
			5 May - 9 May 2025	Toronto, Canada
			17 June - 21 June 2025	Riyad, KSA
			19 July - 23 July 2025	Muscat, Oman
			3 August - 7 August 2025	Abu Dhabi, UAE
			22 September - 26 September 2025	Riyad, KSA
			19 October - 23 October 2025	Abu Dhabi, UAE
			24 November - 28 November 2025	Hongkong
			7 December - 11 December 2025	Manam, Bahrain
PRM 016	Public Private Partnership (PPP), Financing, Projects & Contracts	5 days	13 January - 17 January 2025	Bali, Indonesia
			8 February - 12 February 2025	Dubai, UAE
			1 March - 5 March 2025	Abu Dhabi, UAE
			20 April - 14 April 2025	Dubai, UAE
			4 May - 8 May 2025	Manam, Bahrain
			23 June - 27 June 2025	Houston, USA
			14 July - 18 July 2025	Toronto, Canada
			9 August - 13 August 2025	Abu Dhabi, UAE
			31 August - 4 September 2025	Muscat, Oman
			6 October - 10 October 2025	London, UK
			16 November - 20 November 2025	Cairo, Egypt
			27 December - 31 December 2025	Riyad, KSA

INT 004 IT Management Excellence

This course is designed to create valuable IT business management skills and develop your skill to be successful to contribute your career. This training explain how create IT strategy, aligning IT strategy to the business, top level project management, operational excellence, crisis leadership, communicating technology.

INT 007 Managing IT Projects Effectively

This course is designed to complement the technical knowledge of IT professionals involved in an IT project with the necessary project management skills, discover a wealth of valuable, flexible tools that you can use immediately to ensure the success of any project in any type of organization.



SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
INT 004	IT Management Excellence	5 days	26 January - 30 January 2025	Dubai, UAE
			10 February - 14 February 2025	Riyad, KSA
			1 March - 5 March 2025	Muscat, Oman
			26 April - 30 April 2025	Dubai, UAE
			4 May - 8 May 2025	Abu Dhabi, UAE
			23 June - 27 June 2025	London, UK
			27 July - 31 July 2025	Manam, Bahrain
			11 August - 15 August 2025	Amsterdam, Netherland
			14 September - 18 September 2025	Cairo, Egypt
			26 October - 30 October 2025	Dubai, UAE
			17 November - 21 November 2025	Toronto, Canada
INT 007	Managing IT Projects Effectively	5 days	13 December - 17 December 2025	Abu Dhabi, UAE
			6 January - 10 January 2025	Toronto, Canada
			16 February - 20 February 2025	Manam, Bahrain
			22 March - 26 March 2025	Dubai, UAE
			14 April - 18 April 2025	Riyad, KSA
			10 May - 14 May 2025	Cairo, Egypt
			1 June - 5 June 2025	Dubai, UAE
			22 July - 26 July 2025	Singapore
			3 August - 7 August 2025	Abu Dhabi, UAE
			7 September - 11 September 2025	Abu Dhabi, UAE
			14 October - 18 October 2025	Houston, USA
			23 November - 27 November 2025	Riyad, KSA
			20 December - 24 December 2025	Muscat, Oman

PRM 016

Public Private Partnership (PPP), Financing, Projects & Contracts

This course will provide understanding of Public private partnership (PPP) as the best approach for the development of a particular project both from the perspective of the Government as well as from the perspective of the private sector entity. This training will cover structure and type of PPP contract, PPP framework & process, PPP project finance, appraising and risk, and contract agreement

PRM 037

Project Management & Compliance

This course based on the best practices found in the Project Management Institute's A Guide to the Project Management Body of Knowledge (PMBOK® Guide). Project management is a set of techniques that anyone can apply to achieve goals and make projects more successful. Project management can be used to guide small, simple projects as well as complex enterprise-wide initiatives.

PRM 003

Applying Project Control

This course captures most of what is necessary about Project Controls with in-depth knowledge. It also provides a step-by-step detailed process and guidance for every stage of project. This training covers WBS development, planning/scheduling, earned value management, cost control, forecasting, monitoring, and reporting to control project progress.

FNA 037

Planning, Scheduling & Cost Estimates in Projects

This course develop your skill and knowledge to deliver successful project, which is the cost performance and ability to meet project deadlines. The reliable cost, planning and schedule is one of the critical skills in projects. This training explains project Planning that integrated with schedule and cost control included budget, managing risk, measuring project performance and develop project recovery plan .

FNA 044

Planning and Cost Management of Engineering Projects

This course discover the key to a successful managing any project are planning and cost management. Creating a project plan is the first thing when undertaking any project and a cost management strategy as well as to have a project budget that realistically reflects the costs for executing the plan. This training covers how to develop project panning, project planning covering WBS, OBS and CBS, cost management strategy, cost estimation and budgeting on projects, and earned value management



CODE	TITLE	DURATION	DATE	VENUE
PRM 016	Public Private Partnership (PPP), Financing, Projects & Contracts	5 days	13 January - 17 January 2025	Bali, Indonesia
			8 February - 12 February 2025	Dubai, UAE
			1 March - 5 March 2025	Abu Dhabi, UAE
			20 April - 14 April 2025	Dubai, UAE
			4 May - 8 May 2025	Manam, Bahrain
			23 June - 27 June 2025	Houston, USA
			14 July - 18 July 2025	Toronto, Canada
			9 August - 13 August 2025	Abu Dhabi, UAE
			31 August - 4 September 2025	Muscat, Oman
			6 October - 10 October 2025	London, UK
			16 November - 20 November 2025	Cairo, Egypt
			27 December - 31 December 2025	Riyad, KSA
PRM 037	Project management & Compliance	5 days	27 January - 31 January 2025	Riyad, KSA
			2 February - 6 February 2025	Abu Dhabi, UAE
			15 March - 19 March 2025	Dubai, UAE
			13 April - 17 April 2025	Muscat, Oman
			5 May - 9 May 2025	Amsterdam, Netherland
			8 June - 12 June 2025	Manam, Bahrain
			19 July - 23 July 2025	Riyad, KSA
			25 August - 29 August 2025	Bali, Indonesia
			21 September - 25 September 2025	Abu Dhabi, UAE
			5 October - 9 October 2025	Cairo, Egypt
			9 November - 13 November 2025	Dubai, UAE
			15 December - 19 December 2025	Barcelona, Spain
PRM 003	Applying Project Control	3 days	12 January - 14 January 2025	Dubai, UAE
			15 February - 17 February 2025	Dubai, UAE
			18 March - 20 March 2025	Dubai, UAE
			28 April - 30 April 2025	Dubai, UAE
			6 May - 8 May 2025	Dubai, UAE
			17 June - 19 June 2025	Dubai, UAE
			29 July - 31 July 2025	Dubai, UAE
			19 August - 21 August 2025	Dubai, UAE
			2 September - 4 September 2025	Dubai, UAE
			25 October - 27 October 2025	Dubai, UAE
			4 November - 6 November 2025	Dubai, UAE
			16 December - 18 December 2025	Dubai, UAE
FNA 037	Planning, Scheduling & Cost Estimates in Projects	5 days	19 January - 23 January 2025	Dubai, UAE
			2 February - 6 February 2025	Manam, Bahrain
			17 March - 21 March 2025	Bali, Indonesia
			6 April - 10 April 2025	Dubai, UAE
			12 May - 16 May 2025	Rome, Italy
			22 June - 26 June 2025	Abu Dhabi, UAE
			14 July - 18 July 2025	Paris, France
			17 August - 21 August 2025	Abu Dhabi, UAE
			31 August - 4 September 2025	Riyad, KSA
			26 October - 30 October 2025	Muscat, Oman
			17 November - 21 November 2025	Houston, USA
			20 December - 24 December 2025	Cairo, Egypt
FNA 044	Planning and Cost Management of Engineering Projects	5 days	26 January - 30 January 2025	Muscat, Oman
			10 February - 14 February 2025	Madrid, Spain
			8 March - 12 March 2025	Cairo, Egypt
			13 April - 17 April 2025	Abu Dhabi, UAE
			26 May - 30 May 2025	Toronto, Canada
			1 June - 5 June 2025	Manam, Bahrain
			22 July - 26 July 2025	Houston, USA
			9 August - 13 August 2025	Dubai, UAE
			22 September - 26 September 2025	Riyad, KSA
			6 October - 10 October 2025	Bali, Indonesia
			2 November - 6 November 2025	Abu Dhabi, UAE
			13 December - 17 December 2025	Dubai, UAE

CON 006 Construction Site Management & Supervision Skill

This course allows the professionals involved in construction site management to experience construction supervision techniques first hand, create a professional development plan to achieve personal career goals and delivered of projects successfully . This training will explain project management foundations, site meeting, scheduling, and monitoring, cost control and reporting, dispute resolution.

CON 015 Construction and Civil Engineering Fundamentals for Non-Civil Engineers

This course is designed for non-civil engineers desire to work or related in construction and civil engineering industry. This training covers standard, health, safety, and welfare applied in civil and construction, measures to quantify progress and condition of projects, computer aided, analysis and the standards in construction.



SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
CON 006	Construction Site Management & Supervision Skill	5 days	19 January - 23 January 2025	Dubai,UAE
			8 February - 12 February 2025	Abu Dhabi, UAE
			15 March - 19 March 2025	Abu Dhabi, UAE
			21 April - 25 April 2025	Bali, Indonesia
			4 May - 8 May 2025	Manam, Bahrain
			23 June - 27 June 2025	Riyad, KSA
			6 July - 10 July 2025	Cairo, Egypt
			17 August - 21 August 2025	Dubai,UAE
			8 September - 12 September 2025	Amsterdam, Netherland
			27 October - 31 October 2025	Toronto, Canada
			2 November - 6 November 2025	Muscat, Oman
			1 December - 5 December 2025	Riyad, KSA
CON 015	Construction and Civil Engineering Fundamentals for Non-Civil Engineers	5 days	13 January - 17 January 2025	Rome, Italy
			16 February - 20 February 2025	Muscat, Oman
			3 March - 7 March 2025	Riyad, KSA
			26 April - 30 April 2025	Abu Dhabi, UAE
			10 May - 14 May 2025	Dubai,UAE
			17 June - 21 June 2025	Bandar Seri Begawan, Brunei Darussalam
			12 July - 16 July 2025	Dubai,UAE
			23 August - 27 August 2025	Abu Dhabi, UAE
			21 September - 25 September 2025	Riyad, KSA
			19 October - 23 October 2025	Cairo, Egypt
			10 November - 14 November 2025	Houston, USA
			7 December - 11 December 2025	Manam, Bahrain

FNA 007

The Understanding Finance to Influence Strategic Decision Making

This course allows the professional to get better understanding in finance to help strategic decision making in business or in your organizations. Financial tool have significance role in decision making process and strategy. The outcome describe the business currently and it is the most important practices in management. This training explains about the linking strategic and financial perspective, financial plan, technique of measurement financial system, how to select the methods in capital investment properly and managing financial risk.

FNA 037

Planning, Scheduling & Cost Estimates in Projects

This course develop your skill and knowledge to deliver successful project, which is the cost performance and ability to meet project deadlines. The reliable cost, planning and schedule is one of the critical skills in projects. This training explains project Planning that integrated with schedule and cost control included budget, managing risk, measuring project performance and develop project recovery plan.

FNA 044

Planning and Cost Management of Engineering Projects

This course discover the key to a successful managing any project are planning and cost management. Creating a project plan is the first thing when undertaking any project and a cost management strategy as well as to have a project budget that realistically reflects the costs for executing the plan. This training covers how to develop project panning, project planning covering WBS, OBS and CBS, cost management strategy, cost estimation and budgeting on projects, and earned value management.



SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
FNA 007	The Understanding finance to influence strategic decision making	5 days	11 January - 15 January 2025	Abu Dhabi, UAE
			24 February - 28 February 2025	Riyad, KSA
			1 March - 5 March 2025	Abu Dhabi, UAE
			26 April - 30 April 2025	Dubai, UAE
			5 May - 9 May 2025	Toronto, Canada
			15 June - 19 June 2025	Muscat, Oman
			1 July - 5 July 2025	Riyad, KSA
			23 August - 27 August 2025	Dubai, UAE
			15 September - 19 September 2025	Bangkok, Thailand
			19 October - 23 October 2025	Cairo, Egypt
			10 November - 14 November 2025	Amsterdam, Netherland
			27 December - 31 December 2025	Manam, Bahrain

SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
FNA 037	Planning, Scheduling & Cost Estimates in Projects	5 days	19 January - 23 January 2025	Dubai,UAE
			2 February - 6 February 2025	Manam, Bahrain
			17 March - 21 March 2025	Bali, Indonesia
			6 April - 10 April 2025	Dubai,UAE
			12 May - 16 May 2025	Rome, Italy
			22 June - 26 June 2025	Abu Dhabi, UAE
			14 July - 18 July 2025	Paris, France
			17 August - 21 August 2025	Abu Dhabi, UAE
			31 August - 4 September 2025	Riyad, KSA
			26 October - 30 October 2025	Muscat, Oman
			17 November - 21 November 2025	Houston, USA
			20 December - 24 December 2025	Cairo, Egypt
FNA 044	Planning and Cost Management of Engineering Projects	5 days	26 January - 30 January 2025	Muscat, Oman
			10 February - 14 February 2025	Madrid, Spain
			8 March - 12 March 2025	Cairo, Egypt
			13 April - 17 April 2025	Abu Dhabi, UAE
			26 May - 30 May 2025	Toronto, Canada
			1 June - 5 June 2025	Manam, Bahrain
			22 July - 26 July 2025	Houston, USA
			9 August - 13 August 2025	Dubai,UAE
			22 September - 26 September 2025	Riyad, KSA
			6 October - 10 October 2025	Bali, Indonesia
			2 November - 6 November 2025	Abu Dhabi, UAE
			13 December - 17 December 2025	Dubai,UAE

HRM 003

The Fundamentals of Human Resources Management

This course will give strong foundation in human resources or personnel management concepts and techniques to effectively do their jobs . It helps businesses to achieve a competitive edge, initiating policies that enhance employee performance, deals with issues such as staff selection and motivation, training and remuneration and create a win/win situations for employees and businesses. This training covers the process of managing people to perform various tasks within the organisation so as to achieve organisational goals.

HRM 058

Leading Strategic HR Transformation

This course helps the HR managers and professional to drive the strategic HRM to be aligned the formal structure of the organization, new strategies, and policies with the human resource system. The employees of the firm as a strategic resource to have a competitive advantage, its elements include selection, appraisal, development, and rewards. This training covers HR strategic process and how to transform strategic into business model, the technique of HR strategic analysis, HR trends and the measuring HR effectiveness.



SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
HRM 003	The Fundamentals of Human Resources Management	5 days	6 January - 10 January 2025	Bali, Indonesia
			8 February - 12 February 2025	Abu Dhabi, UAE
			22 March - 26 March 2025	Dubai, UAE
			26 April - 30 April 2025	Abu Dhabi, UAE
			4 May - 8 May 2025	Cairo, Egypt
			3 June - 7 June 2025	Houston, USA
			6 July - 10 July 2025	Manam, Bahrain
			23 August - 27 August 2025	Dubai, UAE
			7 September - 11 September 2025	Riyad, KSA
			27 October - 31 October 2025	Paris, France
			10 November - 14 November 2025	Amsterdam, Netherland
			7 December - 11 December 2025	Muscat, Oman
HRM 058	Leading Strategic HR Transformation	5 days	13 January - 17 January 2025	Riyad, KSA
			23 February - 27 February 2025	Cairo, Egypt
			15 March - 19 March 2025	Dubai, UAE
			20 April - 14 April 2025	Muscat, Oman
			5 May - 9 May 2025	Bali, Indonesia
			8 June - 12 June 2025	Dubai, UAE
			12 July - 16 July 2025	Abu Dhabi, UAE
			3 August - 7 August 2025	Abu Dhabi, UAE
			22 September - 26 September 2025	Riyad, KSA
			14 October - 18 October 2025	Toronto, Canada
			23 November - 27 November 2025	Manam, Bahrain
			1 December - 5 December 2025	London, UK

MTM 060 Maintenance Planning & Work Control in the Oil & Gas

This course develop understanding maintenance planning and work control to gain higher productivity, greater equipment or asset reliability, and lower operational costs. Without proper planning and scheduling, work quality, equipment and asset uptime, and maintenance productivity will not be at their maximum levels. This training explain maintenance management, planning, scheduling, computerized maintenance management system, performance indicator and control.

MTM 069 Advance Maintenance Planning, Scheduling & Work Control

This course is designed to leaders, maintenance, and technical support personnel with essential maintenance management skills, gain a clear understanding of their roles, and work more effectively within a team environment. This training covers the essential principles of effective maintenance management, effective procedures for planning and controlling of the maintenance work flow, proven methodology for the development of an effective maintenance plan, effective scheduling of maintenance work, closing the management loop through effective measurement, reporting and analysis.

MTM 040 Maintenance of Hydraulics Control System

This course is designed to leaders, maintenance, and technical support personnel with essential maintenance management skills, gain a clear understanding of their roles, and work more effectively within a team environment. This training covers the essential principles of effective maintenance management, effective procedures for planning and controlling of the maintenance work flow, proven methodology for the development of an effective maintenance plan, effective scheduling of maintenance work, closing the management loop through effective measurement, reporting and analysis.

MTM 028 Implementing Effective Preventive & Predictive Maintenance

This course designed to benefit both qualified new professionals as well as experienced professionals who may be involved in the rollout of a comprehensive maintenance & asset management process or auditing an existing process. This training covers all the steps required in developing a successful preventive & predictive maintenance program from failure behavior and finding the right preventive maintenance task until a well-managed preventive & predictive maintenance program.



SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
MTM 060	Maintenance Planning & Work Control in the Oil & Gas	5 days	5 January - 9 January 2025	Manam, Bahrain
			24 February - 28 February 2025	Riyad, KSA
			1 March - 5 March 2025	Dubai, UAE
			13 April - 17 April 2025	Muscat, Oman
			17 May - 21 May 2025	Dubai, UAE
			22 June - 26 June 2025	Abu Dhabi, UAE
			19 July - 23 July 2025	Cairo, Egypt
			18 August - 22 August 2025	Riyad, KSA
			7 September - 11 September 2025	Abu Dhabi, UAE
			27 October - 31 October 2025	Bali, Indonesia
			24 November - 28 November 2025	Madrid, Spain
			15 December - 19 December 2025	Amsterdam, Netherland
MTM 069	Advance Maintenance Planning, Scheduling & Work Control	5 days	11 January - 15 January 2025	Abu Dhabi, UAE
			23 February - 27 February 2025	Abu Dhabi, UAE
			10 March - 14 March 2025	Houston, USA
			6 April - 10 April 2025	Riyad, KSA
			12 May - 16 May 2025	Manam, Bahrain
			1 June - 5 June 2025	Dubai, UAE
			27 July - 31 July 2025	Cairo, Egypt
			25 August - 29 August 2025	Singapore
			15 September - 19 September 2025	Riyad, KSA
			5 October - 9 October 2025	Dubai, UAE
			23 November - 27 November 2025	Muscat, Oman
			8 December - 12 December 2025	Barcelona, Spain
MTM 040	Maintenance of Hydraulics Control System	5 days	19 January - 23 January 2025	Dubai, UAE
			10 February - 14 February 2025	Toronto, Canada
			22 March - 26 March 2025	Abu Dhabi, UAE
			13 April - 17 April 2025	Cairo, Egypt
			26 May - 30 May 2025	Rome, Italy
			8 June - 12 June 2025	Manam, Bahrain
			1 July - 5 July 2025	Bali, Indonesia
			3 August - 7 August 2025	Muscat, Oman
			14 September - 18 September 2025	Riyad, KSA
			12 October - 16 October 2025	Dubai, UAE
			16 November - 20 November 2025	Abu Dhabi, UAE
			1 December - 5 December 2025	Bandar Seri Begawan, Brunei Darussalam
MTM 028	Implementing Effective Preventive & Predictive Maintenance	3 days	18 January - 20 January 2025	Dubai, UAE
			9 February - 11 February 2025	Dubai, UAE
			23 March - 25 March 2025	Dubai, UAE
			8 April - 10 April 2025	Dubai, UAE
			10 May - 12 May 2025	Dubai, UAE
			14 June - 16 June 2025	Dubai, UAE
			26 July - 28 July 2025	Dubai, UAE
			23 August - 25 August 2025	Dubai, UAE
			9 September - 11 September 2025	Dubai, UAE
			28 October - 30 October 2025	Dubai, UAE
			25 November - 27 November 2025	Dubai, UAE
			9 December - 11 December 2025	Dubai, UAE

QMP 011 Strategic Quality Management & Strategic Thinking

This course develop the skill and knowledge in implementation quality management effectively. The effective quality management cannot be practiced in isolation from other initiatives and from the overall strategy of the firm. Deploying strategic quality management (SQM) and strategic thinking skill a practical way making quality management more effective and successful. This training covers the strategic quality management framework, to be strategic thinker in quality management, the quality strategic goals, develop the objectives and strategy, planning and monitoring

QMP 088 Operational Performance and Productivity Improvements

This course develop the concepts and skills to implement and manage an operational performance program, it will enable realizing productivity improvements. Virtually every company is familiar with the broad challenge of improving operational performance and productivity to boost profitability. This training covers the drivers and implementation how to improve operation performance, Cause poor productivity and productivity improvement approach, and operation performance program.



SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
QMP 011	Strategic Quality Management & Strategic Thinking	5 days	26 January - 30 January 2025	Abu Dhabi, UAE
			2 February - 6 February 2025	Muscat, Oman
			15 March - 19 March 2025	Dubai, UAE
			8 April - 12 April 2025	Toronto, Canada
			5 May - 9 May 2025	London, UK
			22 June - 26 June 2025	Abu Dhabi, UAE
			14 July - 18 July 2025	Bali, Indonesia
			9 August - 13 August 2025	Cairo, Egypt
			21 September - 25 September 2025	Manam, Bahrain
			19 October - 23 October 2025	Dubai, UAE
			10 November - 14 November 2025	Riyad, KSA
QMP 088	Operational Performance and Productivity Improvement	3 days	8 December - 12 December 2025	Houston, USA
			21 January - 23 January 2025	Dubai, UAE
			1 February - 3 February 2025	Dubai, UAE
			18 March - 20 March 2025	Dubai, UAE
			28 April - 30 April 2025	Dubai, UAE
			13 May - 15 May 2025	Dubai, UAE
			10 June - 12 June 2025	Dubai, UAE
			22 July - 24 July 2025	Dubai, UAE
			26 August - 28 August 2025	Dubai, UAE
			13 September - 15 September 2025	Dubai, UAE
			7 October - 9 October 2025	Dubai, UAE
			22 November - 24 November 2025	Dubai, UAE
			6 December - 8 December 2025	Dubai, UAE

PMM 048 Materials and Supply Chain Management

This course prepares the professional to manage and coordinate in supply chain operations, faced with continuing challenges involving inventory control, purchasing, , storage planning, transportation. This training covers the understanding task, function, step in material and supply chain management, how to categorize stock items, forecasting approach, and best practice in warehouse and transportation.

HSE 060 Safety and Hazardless in Warehouse

This course describe warehouse safety to create awareness and educate employees on potential safety hazards, so they are able to identify if there is a risk for injury or an accident and comply with safety in warehouse. This training covers type of hazard in warehouse can cause accident, best practice in lifting to prevent back injuries, material handling in safely and forklift safety, store goods safely, and good housekeeping practice and comply with personal protective equipment.



SCHEDULE

CODE	TITLE	DURATION	DATE	VENUE
PMM 048	Materials and Supply Chain Management	5 days	5 January - 9 January 2025	Abu Dhabi, UAE
			16 February - 20 February 2025	Manam, Bahrain
			17 March - 21 March 2025	Paris, France
			21 April - 25 April 2025	Bali, Indonesia
			25 May - 29 May 2025	Riyad, KSA
			1 June - 5 June 2025	Dubai, UAE
			22 July - 26 July 2025	Dubai, UAE
			17 August - 21 August 2025	Muscat, Oman
			8 September - 12 September 2025	Houston, USA
			26 October - 30 October 2025	Abu Dhabi, UAE
			2 November - 6 November 2025	Cairo, Egypt
			15 December - 19 December 2025	Riyad, KSA
HSE 060	Safety and Hazardless in Warehouse	5 days	13 January - 17 January 2025	Houston, USA
			2 February - 6 February 2025	Cairo, Egypt
			8 March - 12 March 2025	Manam, Bahrain
			21 April - 25 April 2025	Bali, Indonesia
			10 May - 14 May 2025	Dubai, UAE
			17 June - 21 June 2025	Toronto, Canada
			27 July - 31 July 2025	Dubai, UAE
			9 August - 13 August 2025	Abu Dhabi, UAE
			15 September - 19 September 2025	Rome, Italy
			26 October - 30 October 2025	Dubai, UAE
			23 November - 27 November 2025	Dubai, UAE
			15 December - 19 December 2025	Abu Dhabi, UAE



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“The more intentional you are about your leadership growth, the greater your potential for becoming the leader you're capable of being. Never stop learning”

- John C. Maxwell -

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