

# ARWIMCO TRAINING CATALOGUE

2025

### Further Information

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www.arwimcotraining.com



P.O. Box 2230, Sharjah, United Arab Emirates



We're on a mission to deliver engaging curated courses at a reasonable price.

**ARWIMCO** Training excellence offer a wide of training courses worldwide for organizations and individual who wish to advance skills and knowledge in the business or a multi-national corporation. Have played a key role in supporting employers to develop their workforce various industry by providing more flexible methods and venues.

*Uniquely* to help organization for developing new and existing staff to supporter employees. *Inhouse training* with customized and specific to organization's needs: One to One, In-house, Online and Groups

The training will be delivered in a combination of theory and practical application with professional instructor's hands-on experience in field and best practice.

Highly interactive with open discussion and case studies.



# Why register with us?

- Course title, date and venue can select from scheduled training or customized
- Technical expertise and experienced trainer
- Update your professional skill and knowledge

Discuss with us to meet your need learning to boost your career and organization

Register:

Email - admin@arwimco.com

"The achievements of an organization are the results of the combined effort of each individual"

- Vince Lombardi -

### TRAINING COURSE

### **CATEGORY**

- 1 Management, Leadership & Strategy
- 8 Construction

- 2 Health,
  Safety & Environment
- 9 Finance & Accounting

3 Oil and Gas

- 10 Human Resource Management
- 4 Marketing and Sales
- 11 Maintenance Management
- **5** Contract Management
- 12 Quality Management & Productivity
- 6 Information Technology
- Procurement & Material Management
- 7 Project Management

### VENUE

Dubai, UAE Cairo, Egypt

Abu Dhabi, UAE

Muscat, Oman

Riyad, KSA

Manam, Bahrain

Bali, Indonesia

Singapore

Bangkok, Thailand

Bandar Seri Begawan, Brunei Darussalam

Kualalumpur, Malaysia

Houston, USA

Rome, Italy

London, UK

Barcelona, Spain

Hongkong

Madrid, Spain

Amsterdam, Netherland

Paris, France

Toronto, Canada

### MLS 002 Building Personal Leadership Skills

This course will enable better team leadership and encourages relationships between people in spite of their differences of opinion. You will develop relational skills, self-knowledge, and self-awareness on the way to unfold your own leadership. you will develop greater self-awareness by developing a leadership self-portrait and going through fun activities to increase your empathy and communication.

### MLS 005 Building Skills for Working In Teams

This course will help you create effective work team that enjoys the work environment and mind set to be a professional team player in a high performing team, in which every individual takes responsibility to be productive, proactive, and reliable.

### MLS 007 Creative Strategic Planning

This course will develop your competencies to implementing strategies and help you successfully execute your business strategy even complicated situations. It covers strategic thinking, internal and external analysis, strategic plans, and team building.

### MLS 009 Leadership and Management Skills

This course to initiate a process of rapid improvement by achieving a shared understanding of the correct leadership and management. In order to face the challenge and meet changing business environment.

### MLS 011 Leadership Development

This course has been designed to develop self-awareness and key of leadership skills. You will get unique and individual leadership to grow personal leadership, also develop the clear strategies to grow as an effective and influential leader.

# MLS 014 Leadership Strategic Thinking in The Oil Gas Petrochemicals Industry

This course will be designed for the professional to develop their leadership and strategic thinking skills to achieved objectives within the Oil, Gas & Petrochemicals industry. They can catch on the opportunities that linking with strategic and evolving risk landscape to become the key players.



### MLS 024 Leading Creatively

This course develop your creativity, embrace new ideas and concept in leadership. It will encourage to think outside the box, expand your comfort zone and facing the challenges. Moreover you will be guided and coached to maximize your own, and your team's creative potential.

### MLS 041 Personal Effectiveness & Influencing Skills

This course to help you to be more effective in the organizational by understanding the key concepts of communication and how these skills contribute to influencing, persuading others or negotiate in the organization.

# MLS 043 Priority Management and Stress Management in Workplace

This course will cover the fundamental principles of priority management skill and stress management are essential for everyone from leadership and management to frontline employees in the common realities of today's workplace.



CODE	TITLE	DURATION	DATE	VENUE
			5 January - 9 January 2025	Dubai,UAE
		24 February - 28 F	24 February - 28 February 2025	Kualalumpur, Malaysia
			5 January - 9 January 2025 Dubai,UA 24 February - 28 February 2025 Kualalum 15 March - 19 March 2025 Cairo, Egy 20 April - 14 April 2025 Abu Dhab 12 May - 16 May 2025 Bali, Indo 3 June - 7 June 2025 London, U 6 July - 10 July 2025 Muscat, C 23 August - 27 August 2025 Manam, E 15 September - 19 September 2025 Singapore 26 October - 30 Ocober 2025 Dubai,UA 24 November - 28 November 2025 Hongkong 13 December - 17 December 2025 Abu Dhab 11 January - 15 January 2025 Cairo, Egy 10 February - 14 February 2025 Riyad, KSA 22 March - 26 March 2025 Dubai,UA 13 April - 17 April 2025 Dubai,UA 13 April - 17 April 2025 Dubai,UA 17 May - 21 May 2025 Manam, E 23 June - 27 June 2025 Abu Dhab 19 July - 23 July 2025 Abu Dhab 3 August - 7 August 2025 Abu Dhab 7 September - 11 September 2025 Muscat, C 27 October - 31 October 2025 Riyad, KSA 27 October - 31 October 2025 Riyad, KSA	Cairo, Egypt
			20 April - 14 April 2025	Abu Dhabi, UAE
			12 May - 16 May 2025	Bali, Indonesia
	<b>Building Personal</b>	-	3 June - 7 June 2025	London, UK
MLS 002	Leadership Skills	5 days	6 July - 10 July 2025	Muscat, Oman
			23 August - 27 August 2025	Manam, Bahrain
			15 September - 19 September 2025	Singapore
			26 October - 30 Ocober 2025	Dubai, UAE
			24 November - 28 November 2025	Hongkong
			13 December - 17 December 2025	Abu Dhabi, UAE
			11 January - 15 January 2025	Cairo, Egypt
			10 February - 14 February 2025	Riyad, KSA
			5 January - 9 January 2025 Dubai, UAE 24 February - 28 February 2025 Kualalumpur 15 March - 19 March 2025 Cairo, Egypt 20 April - 14 April 2025 Abu Dhabi, U 12 May - 16 May 2025 Bali, Indones 3 June - 7 June 2025 London, UK 6 July - 10 July 2025 Muscat, Oma 23 August - 27 August 2025 Manam, Bah 15 September - 19 September 2025 Singapore 26 October - 30 Ocober 2025 Dubai, UAE 24 November - 28 November 2025 Hongkong 13 December - 17 December 2025 Abu Dhabi, U 11 January - 15 January 2025 Cairo, Egypt 10 February - 14 February 2025 Riyad, KSA 22 March - 26 March 2025 Dubai, UAE 13 April - 17 April 2025 Dubai, UAE 17 May - 21 May 2025 Manam, Bah 23 June - 27 June 2025 Abu Dhabi, U 3 August - 7 August 2025 Abu Dhabi, U 3 August - 7 August 2025 Abu Dhabi, U 7 September - 11 September 2025 Muscat, Oma 27 October - 31 October 2025 Riyad, KSA	Dubai, UAE
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			17 May - 21 May 2025	Manam, Bahrain
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MLS 005	Working In Teams	5 days	19 July - 23 July 2025	Abu Dhabi, UAE
			3 August - 7 August 2025	Abu Dhabi, UAE
			7 September - 11 September 2025	Muscat, Oman
			27 October - 31 October 2025	Riyad, KSA
			17 November - 21 November 2025	Paris, France
			8 December - 12 December 2025	Rome, Italy

CODE	TITLE	DURATION	DATE	VENUE
			19 January - 23 January 2025	Manam, Bahrain
			3 February - 7 February 2025	Barcelona, Spain
			3 March - 7 March 2025	Kualalumpur, Malaysia
			26 April - 30 April 2025	Abu Dhabi, UAE
			10 May - 14 May 2025	Abu Dhabi, UAE
	Creative Strategic	- I	17 June - 21 June 2025	Paris, France
MLS 007	Planning	5 days	27 July - 31 July 2025	Dubai,UAE
			9 August - 13 August 2025	Cairo, Egypt
			22 September - 26 September 2025	Riyad, KSA
			19 October - 23 October 2025	Dubai,UAE
			10 November - 14 November 2025	Amsterdam, Netherland
			7 December - 11 December 2025	1900 SEC. 100 SEC. 10
			26 January - 30 January 2025	
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	petrochemicals industry		Control of the Contro	Constitution of Committee and Committee
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			NAME OF TAXABLE OF TAXABLE	
			1 December - 5 December 2025	Singapore

CODE	TITLE	DURATION	DATE	VENUE
			13 January - 17 January 2025	Houston, USA
			13 January - 17 January 2025  8 February - 12 February 2025  8 March - 12 March 2025  Dubai,U  20 April - 14 April 2025  Dubai,U  12 May - 16 May 2025  Riyad, K  15 June - 19 June 2025  Cairo, E  18 August - 22 August 2025  Riyad, K  14 September - 18 September 2025  Abu Dha  27 October - 31 October 2025  Abu Dha  8 December - 12 December 2025  Abu Dha  27 January - 31 January 2025  Bali, Ind  2 February - 6 February 2025  Dubai,U  17 March - 21 March 2025  Abu Dha  4 May - 8 May 2025  Abu Dha  5 days  Abu Dha  5 days  Abu Dha  6 October - 30 Ocober 2025  Dubai,U  25 August - 29 August 2025  Abu Dha  26 October - 11 September 2025  Abu Dha  3 April - 17 April 2025  Abu Dha  4 May - 8 May 2025  Dubai,U  25 August - 29 August 2025  Abu Dha  26 October - 30 Ocober 2025  Abu Dha  3 February - 9 January 2025  Abu Dha  4 March - 5 March 2025  Dubai,U  5 January - 9 January 2025  Abu Dha  5 January - 9 January 2025  Abu Dha  6 May - 30 May 2025  Dubai,U  8 April - 12 April 2025  Dubai,U  8 April - 12 April 2025  Abu Dha  6 May - 30 May 2025  Dubai,U  8 April - 12 April 2025  Abu Dha  6 May - 30 May 2025  Abu Dha	Manam, Bahrain
			8 March - 12 March 2025	Dubai,UAE
			20 April - 14 April 2025	Dubai, UAE
			12 May - 16 May 2025	Riyad, KSA
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MLS 024	Leading Creatively	5 days	27 July - 31 July 2025	Cairo, Egypt
			18 August - 22 August 2025	Riyad, KSA
			14 September - 18 September 2025	Abu Dhabi, UAE
			27 October - 31 October 2025	London, UK
			9 November - 13 November 2025	Abu Dhabi, UAE
			8 December - 12 December 2025	Hongkong
			27 January - 31 January 2025	Bali, Indonesia
			2 February - 6 February 2025	Dubai,UAE
			8 February - 12 February 2025 8 March - 12 March 2025 20 April - 14 April 2025 12 May - 16 May 2025 15 June - 19 June 2025 27 July - 31 July 2025 14 September - 18 September 2025 27 October - 31 October 2025 27 January - 31 January 2025 28 December - 12 December 2025 29 November - 13 November 2025 27 January - 6 February 2025 27 February - 6 February 2025 27 January - 19 January 2025 28 May - 8 May 2025 29 June - 26 June 2025 29 July - 23 July 2025 20 August - 29 August 2025 20 August - 29 August 2025 21 September - 11 September 2025 22 June - 26 June 2025 23 February - 9 January 2025 24 November - 6 November 2025 25 January - 9 January 2025 26 October - 30 Ocober 2025 27 January - 9 January 2025 28 April - 12 April 2025 29 August - 29 February 2025 20 April - 12 April 2025 20 May - 30 May 2025 21 June - 5 June 2025 22 July - 16 July 2025 23 August - 4 September 2025 24 November - 28 November 2025 25 August - 4 September 2025 26 October - 10 October 2025 27 August - 4 September 2025 28 April - 10 October 2025 29 Avyember - 28 November 2025	Riyad, KSA
			13 April - 17 April 2025	Abu Dhabi, UAE
			4 May - 8 May 2025	Manam, Bahrain
MLS 041	Personal Effectiveness	rectiveness 5 days 22 June - 26 June 2025 Dubai 19 July - 23 July 2025 Dubai	22 June - 26 June 2025	Dubai,UAE
IVILS U41	& Influencing Skills		Dubai,UAE	
			25 August - 29 August 2025	Houston, USA
			7 September - 11 September 2025	Abu Dhabi, UAE
			26 October - 30 Ocober 2025	Cairo, Egypt
			2 November - 6 November 2025	Muscat, Oman
			15 December - 19 December 2025	Madrid, Spain
			5 January - 9 January 2025	Cairo, Egypt
			23 February - 27 February 2025	Abu Dhabi, UAE
			1 March - 5 March 2025	Dubai,UAE
			8 April - 12 April 2025	Toronto, Canada
	Priority Management		26 May - 30 May 2025	Bandar Seri Begawan, Brunei Darussalam
MLS 043	and Stress	5 days	1 June - 5 June 2025	Abu Dhabi, UAE
	Management	100	12 July - 16 July 2025	Dubai,UAE
			11 August - 15 August 2025	Riyad, KSA
			31 August - 4 September 2025	Muscat, Oman
			6 October - 10 October 2025	Singapore
			24 November - 28 November 2025	Amsterdam, Netherland
			13 December - 17 December 2025	Manam, Bahrain

### Health, Safety & Environment

#### HSE 005

### **Advanced Process Hazard Analysis (PHA)**

This course is designed to provide the knowledge and leadership skills to lead teams in effective Process Hazards Analysis (PHA) studies. It focuses on developing a practical understanding of what it takes to plan and lead a successful study and on practicing new skills.

#### HSE 027

#### Food Safety Control (Risk Assessment & Monitoring)

This course to learn the key factor of food safety. Preventing dangers is always better than having to react to the consequences. It covers prevent food-borne illnesses through the use of essential good hygiene practices, maintaining hygienic premises and equipment, HACCP, and audit. In order to effectively mitigate risk.

#### HSE 041

### Health and Safety Practices in the Laboratory

This course provides standards and practices for the safe and healthy operation of a laboratory. It will help make you more aware of the hazards and risks, which is require unique health and safety precautions to eliminate unnecessary hazards.

#### HSE 056

# Waste Management and Pollution Control in Oil and Gas Industry

This course to manage the potential impacts of oil and gas industry upon the environment and minimizing operating cost most facilities. Inadequate treatment of those wastes can threaten the human health and safety. This training covers control methods for removing, controlling, and treating problem such as, groundwater contaminations, aromatics, oil, grease, and organic removal.

#### HSE 060

### Safety and Hazardless in Warehouse

This course describe warehouse safety to create awareness and educate employees on potential safety hazards, so they are able to identify if there is a risk for injury or an accident and comply with safety in warehouse. This training covers type of hazard in warehouse can cause accident, best practice in lifting to prevent back injuries, material handling in safely and forklift safety, store goods safely, and good housekeeping practice and comply with personal protective equipment.



# Health, Safety & Environment

CODE	TITLE	DURATION	DATE	VENUE
		100	18 January - 20 January 2025	Dubai, UAE
			15 February - 17 February 2025	Dubai, UAE
			3 March - 5 March 2025	Dubai, UAE
			22 April - 24 April 2025	Dubai, UAE
	Advanced Process		Total Control of Contr	
HSE 005	Hazard Analysis (PHA)	3 days	Madden and the first own of the beautiful and the first of the first of	
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				100.000.000.0000.0000
				Dubai, UAE
			27 December - 29 December 2025	Dubai, UAE
			6 January - 10 January 2025	Amsterdam, Netherland
			16 February - 20 February 2025	Manam, Bahrain
			1 March - 5 March 2025	Abu Dhabi, UAE
			26 April - 30 April 2025	Dubai, UAE
		18 January - 20 January 2025 Dubai, UAE 15 February - 17 February 2025 Dubai, UAE 26 April - 24 April 2025 Dubai, UAE 27 April 2025 Dubai, UAE 28 April - 24 April 2025 Dubai, UAE 28 August - 16 June 2025 Dubai, UAE 29 September - 11 September 2025 Dubai, UAE 29 September - 11 September 2025 Dubai, UAE 27 December - 29 December 2025 Dubai, UAE 28 August - 27 August 2025 Dubai, UAE 29 Toecember - 29 December 2025 Dubai, UAE 29 Toecember - 29 December 2025 Dubai, UAE 26 January - 10 January 2025 Manam, Bahrair 26 January - 10 January 2025 Manam, Bahrair 27 December - 29 December 2025 Dubai, UAE 26 April - 30 April 2025 Dubai, UAE 26 April - 30 April 2025 Dubai, UAE 27 December - 21 September 2025 Dubai, UAE 28 June - 7 June 2025 Paris, France 29 August - 27 August 2025 Muscat, Oman 29 August - 27 August 2025 Muscat, Oman 29 April - 21 November 2025 Rilyad, KSA 20 December - 21 November 2025 Bali, Indonesia 21 August - 22 August 2025 Dubai, UAE 28 April - 30 April 2025 Dubai, UAE 29 April - 30 April 2025 Dubai, UAE 21 June - 12 June 2025 Dubai, UAE 28 April - 30 April 2025 Dubai, UAE 29 April - 30 April 2025 Dubai, UAE 30 April 2025 Dubai, UAE 31 August - 25 August 2025 Dubai, UAE 31 August - 24 Bugust 2025 Dubai, UAE 31 August - 24 Bugust 2025 Dubai, UAE 31 August - 24 Perember 2025 Dubai, UAE 31 August - 24 December 2025 Dubai, UAE 31 August - 4 September 2025 Dubai, UAE 31 August	Dubai, UAE	
	Food Safety Control		Santa and Santa	Dubai,UAE
HSE 027	(Risk Assessment &	5 days		
	Monitoring)			
				ALMINOS CALONICA CALCADADA
			The state of the s	
				Riyad, KSA
			20 December - 24 December 2025	Cairo, Egypt
			21 January - 23 January 2025	Dubai, UAE
			9 February - 11 February 2025	Dubai, UAE
			8 March - 10 March 2025	Dubai, UAE
			28 April - 30 April 2025	Dubai, UAE
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	Health and Safety		13 May - 15 May 2025 Dubai, 10 June - 12 June 2025 Dubai,	
HSE 041	Practices in the Laboratory	3 days	Committee of the Commit	
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			11 November - 13 November 2025	Dubai, UAE
			6 December - 8 December 2025	Dubai, UAE
			11 January - 15 January 2025	Muscat, Oman
			8 February - 12 February 2025	Abu Dhabi, UAE
			3 March - 7 March 2025	Houston, USA
			6 April - 10 April 2025	Manam, Bahrain
		10 May - 12 May 2025 Dubai, UAE  14 June - 16 June 2025 Dubai, UAE  26 July - 28 July 2025 Dubai, UAE  27 December - 11 September 2025 Dubai, UAE  11 October - 13 October 2025 Dubai, UAE  11 October - 13 October 2025 Dubai, UAE  4 November - 20 Pecember 2025 Dubai, UAE  6 January - 10 January 2025 Amsterdam, Ne  16 February - 20 February 2025 Dubai, UAE  1 March - 5 March 2025 Dubai, UAE  26 April - 30 April 2025 Dubai, UAE  26 April - 30 April 2025 Dubai, UAE  27 December - 29 May 2025 Dubai, UAE  28 August - 27 August 2025 Dubai, UAE  3 June - 7 June 2025 Dubai, UAE  27 October - 31 October 2025 Bali, Indonesia  17 November - 21 November 2025 Dubai, UAE  20 December - 24 December 2025 Dubai, UAE  20 December - 24 December 2025 Dubai, UAE  3 March - 10 March 2025 Dubai, UAE  28 April - 30 April 2025 Dubai, UAE  3 days  3 days  3 days  3 days  4 Days - 15 May 2025 Dubai, UAE  28 April - 30 April 2025 Dubai, UAE  28 April - 30 April 2025 Dubai, UAE  3 May - 15 May 2025 Dubai, UAE  20 July - 24 July 2025 Dubai, UAE  20 July - 24 July 2025 Dubai, UAE  20 July - 24 July 2025 Dubai, UAE  10 June - 12 June 2025 Dubai, UAE  20 Sctober - 30 Ocober 2025 Dubai, UAE  20 Sctober - 30 Ocober 2025 Dubai, UAE  3 September - 15 September 2025 Dubai, UAE  11 January - 15 January 2025 Muscat, Oman  3 February - 12 February 2025 Dubai, UAE  11 January - 15 January 2025 Dubai, UAE  4 Dubai, UAE  5 days  5 days  5 days  5 days  5 days  17 May - 21 May 2025 Dubai, UAE  10 October - 30 Ocober 2025 Dubai, UAE  11 January - 15 January 2025 Muscat, Oman  3 March - 7 March 2025 Muscat, Oman  4 February - 12 February 2025 Muscat, Oman  5 Gezember - 12 December 2025 Dubai, UAE  10 Days - 14 May 2025 Dubai, UAE  17 May - 21 May 2025 Dubai, UAE  28 June - 27 June 2025 Singapore  19 October - 23 October 2025 Dubai, UAE  3 Dubai, UAE  4 Dubai, UAE  4 Dubai, UAE  5	Abu Dhabi, UAE	
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HSE 056	and Pollution Control	5 days	4 November - 6 November 2025 Dubai, UAE 27 December - 29 December 2025 Dubai, UAE 6 January - 10 January 2025 Amsterdam, November 2025 Abu Dhabi, UAE 16 February - 20 February 2025 Abu Dhabi, UAE 26 April - 30 April 2025 Dubai, UAE 25 May - 29 May 2025 Dubai, UAE 3 June - 7 June 2025 Paris, France 14 July - 18 July 2025 Toronto, Canad 23 August - 27 August 2025 Abu Dhabi, UAI 27 October - 31 October 2025 Bali, Indonesia 17 November - 21 November 2025 Riyad, KSA 20 December - 24 December 2025 Dubai, UAE 9 February - 11 February 2025 Dubai, UAE 28 April - 30 April 2025 Dubai, UAE 13 May - 15 May 2025 Dubai, UAE 28 April - 30 April 2025 Dubai, UAE 10 June - 12 June 2025 Dubai, UAE 28 April - 30 April 2025 Dubai, UAE 11 November - 31 September 2025 Dubai, UAE 22 July - 24 July 2025 Dubai, UAE 13 September - 15 September 2025 Dubai, UAE 11 November - 30 Nocober 2025 Dubai, UAE 11 November - 30 Nocober 2025 Dubai, UAE 11 January - 15 January 2025 Dubai, UAE 11 January - 17 January 2025 Abu Dhabi, UAI 15 July - 5 July 2025 Dubai, UAE 16 April - 10 April 2025 Dubai, UAE 17 August - 21 August 2025 Dubai, UAE 19 October - 23 October 2025 Dubai, UAE 19 October - 23 October 2025 Dubai, UAE 19 October - 23 October 2025 Dubai, UAE 17 June - 27 June 2025 Singapore 19 October - 28 December 2025 Dubai, UAE 17 June - 27 June 2025 Singapore 19 October - 28 December 2025 Dubai, UAE 17 June - 27 June 2025 Singapore 19 October - 28 December 2025 Dubai, UAE 15 September - 19 September 2025 Dubai, UAE 16 September - 19 September 2025 Dubai, UAE 17 June - 27 June 2	50.10 <del>-1</del> 0.10.00
	in Oil and Gas Industry			
			19 October - 23 October 2025	Cairo, Egypt
			10 November - 14 November 2025	Amsterdam, Netherland
			8 December - 12 December 2025	London, UK
			13 January - 17 January 2025	Houston, USA
			2 February - 6 February 2025	Cairo, Egypt
			8 March - 12 March 2025	Manam, Bahrain
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HSE 060	Safety and Hazardless in Warehouse	5 days		
	in warenouse			
			TORRIGHT TO THE STATE OF THE ST	West and the second sec
			15 September - 19 September 2025	Rome, Italy
			26 October - 30 Ocober 2025	Dubai,UAE
			23 November - 27 November 2025	Dubai, UAE

### Oil and Gas

### MLS 014

#### Leadership Strategic Thinking in The Oil Gas Petrochemicals Industry

This course will be designed for the professional to develop their leadership and strategic thinking skills to achieved objectives within the Oil, Gas & Petrochemicals industry. They can catch on the opportunities that linking with strategic and evolving risk landscape to become the key players.

#### **OLG 015**

### Base Oils Production, Quality & Profitability

This course will provide comprehensive base oil including technologies, quality and performance and innovation development with profitability. Development technologies and innovation has been optimized to create high-quality base oils. Demand for high quality environment-friendly lubricants is bringing about a change in the base oil industry

#### OLG 021

# Best practice on timeframe, cost (CAPEX & OPEX) and quality for Offshore and onshore projects

This course will deliver the best practice in Offshore and Onshore Projects, to enhance work in project quality management and manage the costs during the projects to see whether cost of the project makes sense, also it allows to see whether the necessary cost is available to support the project.

#### **OLG 055**

### Fundamentals of the Base Oil & Gas

This course help you to get better understanding about the base oils industry that has changed significantly. Various factors contribute to trade flow changes and stringent environmental norms continue to drive the movement to higher qualities. The base oils business is a uniquely high value segment of the downstream. This training will explain about base oil refinery process, quality, safety, health, and environment also the global market.

### **OLG 070**

# Platformer and Continuous Catalytic Regeneration (CCR) Process

This course will enhance your in-depth understanding and competent in CCR knowledge, principle, and technique. Ultimately , it will be optimize the performance and maximize the profitability of the unit. Applying of Continuous Catalytic Regeneration (CCR) units have increased quickly respect to other type of reforming process. This training course will cover Platform process and CCR, catalyst reformer and troubleshooting.



### Oil and Gas

### **OLG 077**

# Fundamental of Midstream in Oil & Gas Industry

This course is designed for midstream sector which is one of the three links in the oil and gas value chain, which encompasses companies that work together to help a market operate efficiently. Marketing and trading can maximize the value of its energy resources. This training cover primarily concerned with gathering, transportation, storage, marketing, and trading, in oil and gas midstream.

#### **OLG 083**

# Oil & Gas Management Certificate in Business Excellence

This course is designed to managerial and professional in Oil and Gas industry to advise how best a company can move forward in a particular aspect of the business. This training will cover financial management, managing human resources, supply chain management and strategy, leadership management to focuses on maximizing the effectiveness of leaders at work, high performance team and negotiate. It will be increasing value added of Oil and Gas Sector.

### OLG 017

# Simultaneous Operations System (SIMOPS) for the Oil & Gas Industry

This course is designed to implementing SIMOPS plans for organization onshore and offshore projects that is ensure that operational complexity, enhanced level of risks and environmental issues are properly addressed during detailed design and all subsequent phases that include constructional, commissioning, and operational activities on the project.

#### **HSE 056**

# Waste Management and Pollution Control in Oil and Gas Industry

This course to manage the potential impacts of oil and gas industry upon the environment and minimizing operating cost most facilities. Inadequate treatment of those wastes can threaten the human health and safety. This training covers control methods for removing, controlling, and treating problem such as, groundwater contaminations, aromatics, oil, grease, and organic removal.

### CMN 045

# Oil & Gas Commercial Contracts and Negotiation

This course develop the manager and senior professional by providing an understanding of the array of commercial contracts that are applied in the oil and gas industry and learning how these contracts relate to one another and how they are negotiate.



#### CMN 050

### **Contract Management for Oil & Gas Projects**

This course develop skill of contract management in the oil and gas industry, in order to project and business objectives are to be met in a competitive environment also to ensure compliance with the contract. This training explains principal types of oil and gas contracts, strategic purchasing and procurement practices, key contractual issues, and their management, contractor performance and dispute management in the petroleum industry.

#### MTM 060

### Maintenance Planning & Work Control in the Oil & Gas

This course develop understanding maintenance planning and work control to gain higher productivity, greater equipment or asset reliability, and lower operational costs. Without proper planning and scheduling, work quality, equipment and asset uptime, and maintenance productivity will not be at their maximum levels. This training explain maintenance management, planning, scheduling, computerized maintenance management system, performance indicator and control.



CODE	TITLE	DURATION	DATE	VENUE
		6 January - 10 January 16 February - 20 Febru 1 March - 5 March 202 26 April - 30 April 2025 5 May - 9 May 2025 8 June - 12 June 2025 6 July - 10 July 2025 11 August - 15 August 21 September - 25 Sep 5 October - 9 October 16 November - 20 Nov 1 December - 5 Decem 19 January - 23 Januar 3 February - 7 Februar 15 March - 19 March 2 20 April - 14 April 2025 5 May - 9 May 2025 8 June - 12 June 2025 22 July - 26 July 2025 3 August - 7 August 20	6 January - 10 January 2025	Toronto, Canada
			16 February - 20 February 2025	Dubai, UAE
			1 March - 5 March 2025	Dubai, UAE
			26 April - 30 April 2025	Abu Dhabi, UAE
	Leadership strategic		5 May - 9 May 2025	Manam, Bahrain
NAIC OLA	thinking in the oil gas	F design	8 June - 12 June 2025	Abu Dhabi, UAE
MLS 014	petrochemicals	5 days	6 July - 10 July 2025	Dubai, UAE
	industry		11 August - 15 August 2025	Riyad, KSA
			21 September - 25 September 2025	Cairo, Egypt
			5 October - 9 October 2025	Muscat, Oman
			16 November - 20 November 2025	Abu Dhabi, UAE
			1 December - 5 December 2025	Singapore
			19 January - 23 January 2025	Cairo, Egypt
			3 February - 7 February 2025	Toronto, Canada
			15 March - 19 March 2025	Dubai, UAE
			20 April - 14 April 2025	Abu Dhabi, UAE
			5 May - 9 May 2025	Riyad, KSA
01 0 015	Base Oils Production,	F 1	8 June - 12 June 2025	Dubai, UAE
OLG 015	Quality & Profitability	5 days	6 January - 10 January 2025 Toronto, Car 16 February - 20 February 2025 Dubai, UAE 1 March - 5 March 2025 Dubai, UAE 26 April - 30 April 2025 Abu Dhabi, U 5 May - 9 May 2025 Manam, Bah 8 June - 12 June 2025 Abu Dhabi, U 6 July - 10 July 2025 Dubai, UAE 11 August - 15 August 2025 Riyad, KSA 21 September - 25 September 2025 Cairo, Egypt 5 October - 9 October 2025 Muscat, Oma 16 November - 20 November 2025 Abu Dhabi, U 1 December - 5 December 2025 Singapore 19 January - 23 January 2025 Cairo, Egypt 3 February - 7 February 2025 Toronto, Car 15 March - 19 March 2025 Dubai, UAE 20 April - 14 April 2025 Abu Dhabi, U 5 May - 9 May 2025 Riyad, KSA 8 June - 12 June 2025 Dubai, UAE 22 July - 26 July 2025 Amsterdam, 3 August - 7 August 2025 Bali, Indones 12 October - 16 October 2025 Abu Dhabi, U 16 November - 20 November 2025 Dubai, UAE	Amsterdam, Netherland
			3 August - 7 August 2025	Manam, Bahrain
			8 September - 12 September 2025	Bali, Indonesia
			12 October - 16 October 2025	Abu Dhabi, UAE
			16 November - 20 November 2025	Dubai, UAE
			27 December - 31 December 2025	Muscat, Oman

CODE	TITLE	DURATION	DATE	VENUE
			27 January - 31 January 2025	Amsterdam, Netherlan
			23 February - 27 February 2025	Cairo, Egypt
			22 March - 26 March 2025	Cairo, Egypt Dubai, UAE Abu Dhabi, UAE Riyad, KSA Dubai, UAE Manam, Bahrain London, UK Abu Dhabi, UAE Riyad, KSA Muscat, Oman Singapore Dubai, UAE Houston, USA Abu Dhabi, UAE Muscat, Oman Cairo, Egypt Bali, Indonesia Dubai, UAE Riyad, KSA  Muscat, Oman Cairo, Egypt Bali, Indonesia Dubai, UAE Riyad, KSA Dubai, UAE Paris, France Singapore Dubai, UAE
			6 April - 10 April 2025	
102	Best practice on		12 May - 16 May 2025	Riyad, KSA
	timeframe,cost (CAPEX		15 June - 19 June 2025	Dubai,UAE
DLG 021	& OPEX) and quality for Offshore and	5 days	19 July - 23 July 2025	Manam, Bahrain
	onshore projects		11 August - 15 August 2025	The same of the sa
	onshore projects		21 September - 25 September 2025	and the same and t
			5 October - 9 October 2025	The state of the s
			9 November - 13 November 2025	
			1 December - 5 December 2025	A STATE OF THE STA
			26 January - 30 January 2025	The second secon
			10 February - 14 February 2025	
			1 March - 5 March 2025	
			13 April - 17 April 2025	Muscat, Oman
			4 May - 8 May 2025	
LG 055	Fundamentals of the	5 days	23 June - 27 June 2025	Bali, Indonesia
	Base Oil & Gas	- 00/3	6 July - 10 July 2025	Dubai, UAE
			18 August - 22 August 2025	Riyad, KSA
			14 September - 18 September 2025	Dubai, UAE
			6 October - 10 October 2025	Paris, France
			10 November - 14 November 2025	Singapore
			27 December - 31 December 2025	Dubai, UAE
			25 January - 27 January 2025	
			1 February - 3 February 2025	
			11 March -13 March 2025	
			19 April - 21 April 2025	A CONTRACTOR OF THE PROPERTY O
		3 days	17 May - 19 May 2025	The second of th
	Platformer and		Constitution of the Consti	CANTO AND ADDRESS OF THE PARTY
LG 070	Continuous Catalytic		1 June - 3 June 2025	- Annual Salar
	Regeneration (CCR) Process		12 July - 14 July 2025	
	1100033		5 August - 7 August 2025	Dubai, UAE
			20 September - 22 September 2025	Dubai, UAE
			7 October - 9 October 2025	Dubai,UAE
			18 November - 20 November 2025	Dubai, UAE
			2 December - 4 December 2025	Dubai, UAE
			5 January - 9 January 2025	Manam, Bahrain
			16 February - 20 February 2025	Abu Dhabi, UAE
			8 March - 12 March 2025	Abu Dhabi, UAE
			21 April - 25 April 2025	Houston, USA
			26 May - 30 May 2025	Carrier Committee Committe
	Fundamental of		1 June - 5 June 2025	
LG 077	Midstream in Oil & Gas	5 days	14 July - 18 July 2025	The Partie of the State of the
	Industry		3 August - 7 August 2025	0.0000000000000000000000000000000000000
			7 September - 11 September 2025	en approximation of the second
			27 October - 31 October 2025	And the second s
			2 November - 6 November 2025	
			15 December - 19 December 2025	TOTAL CONTRACTOR OF THE PARTY O
			6 January - 15 January 2025	
			1 February - 10 February 2025	
			15 March - 24 March 2025	Dubai, UAE
			22 April - 1 May 2025	Dubai, UAE
	0110 0		19 May - 28 May 2025	London, UK
16.003	Oil & Gas Management	10 4	10 June - 19 June 2025	Dubai, UAE
LG 083	Certificate in Business Excellence	10 days	7 July - 16 July 2025	Singapore
	Excellence		2 August - 11 August 2025	
			20 September - 29 September 2025	Dubai, UAE
			4 October - 13 October 2025	Cairo, Egypt
			17 November - 26 November 2025	Paris, France

CODE	TITLE	DURATION	DATE	VENUE
		1000	11 January - 15 January 2025	Abu Dhabi, UAE
			24 February - 28 February 2025	Riyad, KSA
			15 March - 19 March 2025	Dubai, UAE
			8 April - 12 April 2025	Madrid, Spain
	Simultaneous		25 May - 29 May 2025	Riyad, KSA Dubai, UAE Madrid, Spain Manam, Bahrain Cairo, Egypt Dubai, UAE Bali, Indonesia Dubai, UAE Amsterdam, Netherland Sangkok, Thailand Abu Dhabi, UAE Houston, USA Manam, Bahrain Abu Dhabi, UAE Singapore Riyad, KSA Dubai, UAE Cairo, Egypt Samsterdam, Netherland London, UK Dubai, UAE Cairo, Egypt Dubai, UAE Dubai, UAE Singapore Dubai, UAE Cairo, Egypt Dubai, UAE Cairo, Egypt Dubai, UAE Singapore Dubai, UAE Dubai, UAE Dubai, UAE Dubai, UAE Singapore Dubai, UAE Dubai, UAE Singapore Dubai, UAE Dubai, UAE Dubai, UAE Singapore Dubai, UAE Singapore Dubai, UAE Dubai, UAE Barcelona, Spain Cairo, Egypt Dubai, UAE Toronto, Canada Riyad, KSA Muscat, Oman Abu Dhabi, UAE Singad, KSA Abu Dhabi, UAE Singad, KSA Abu Dhabi, UAE Muscat, Oman Dubai, UAE Muscat, Oman Dubai, UAE
	Operations System		8 June - 12 June 2025	
OLG 117	(SIMOPS) for the Oil &	5 days	12 July - 16 July 2025	
	Gas Industry		25 August - 29 August 2025	CANADA AND AND AND AND AND AND AND AND AN
			31 August - 4 September 2025	and the second s
			14 October - 18 October 2025	
			24 November - 28 November 2025	
			7 December - 11 December 2025	
			11 January - 15 January 2025	
			8 February - 12 February 2025	
			3 March - 7 March 2025	
			6 April - 10 April 2025	
			17 May - 21 May 2025	
	Waste Management		23 June - 27 June 2025	Manager and the second
HSE 056	and Pollution Control	5 days	Mathematica in Artifaction to Law Company	Abu Dhabi, UAE Riyad, KSA Dubai, UAE Madrid, Spain Manam, Bahrain Cairo, Egypt Dubai, UAE Bali, Indonesia Dubai, UAE Amsterdam, Netherland Bangkok, Thailand Abu Dhabi, UAE Houston, USA Manam, Bahrain Abu Dhabi, UAE Singapore Riyad, KSA Dubai, UAE Cairo, Egypt Amsterdam, Netherland London, UK Dubai, UAE Cairo, Egypt Dubai, UAE Cairo, Egypt Dubai, UAE Dubai, UAE Dubai, UAE Dubai, UAE Dubai, UAE Cairo, Egypt Dubai, UAE Barcelona, Spain Cairo, Egypt Dubai, UAE Toronto, Canada Riyad, KSA Muscat, Oman Abu Dhabi, UAE Riyad, KSA Abu Dhabi, UAE Hongkong Manam, Bahrain Riyad, KSA Dubai, UAE Muscat, Oman Riyad, KSA Dubai, UAE Muscat, Oman
	in Oil and Gas Industry		1 July - 5 July 2025 17 August - 21 August 2025	and constant are constant
			31 August - 4 September 2025 19 October - 23 October 2025	AND DECEMBER 18 CONTRACTOR
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			10 November - 14 November 2025	
			8 December - 12 December 2025	
		10 days	4 January - 13 January 2025	
	Oil & Gas Commercial Contracts and Negotiation		18 February - 27 February 2025	
			4 March - 13 March 2025	BANKAN AND AND AND AND AND AND AND AND AND A
			5 April - 14 April 2025	Name of Association
			5 May - 14 May 2025	Hamanian Amerikan
MN 045			16 June - 25 June 2025	- Constitute of
		200	21 July - 30 July 2025	
			19 August - 28 August 2025	
			6 September - 15 September 2025	Dubai, UAE
			20 October - 29 October 2025	London, UK
			1 November - 10 November 2025	Cairo, Egypt
			15 December - 24 December 2025	London, UK
			11 January - 15 January 2025	Dubai,UAE
			3 February - 7 February 2025	Barcelona, Spain
			15 March - 19 March 2025	Cairo, Egypt
			26 April - 30 April 2025	Dubai,UAE
			5 May - 9 May 2025	Toronto, Canada
CMN 050	Contract Management	5 days	17 June - 21 June 2025	Riyad, KSA
TAILA COO	for Oil & Gas Projects	5 days	19 July - 23 July 2025	Muscat, Oman
			3 August - 7 August 2025	Abu Dhabi, UAE
			22 September - 26 September 2025	Riyad, KSA
			19 October - 23 October 2025	Abu Dhabi, UAE
			24 November - 28 November 2025	Hongkong
			7 December - 11 December 2025	Manam, Bahrain
			5 January - 9 January 2025	Manam, Bahrain
			24 February - 28 February 2025	Neros - criminarem
			1 March - 5 March 2025	and the second
			13 April - 17 April 2025	and the same of th
			17 May - 21 May 2025	
MTM	Maintenance Planning		22 June - 26 June 2025	10010-100-00-00-00-00-00-00-00-00-00-00-
060	& Work Control in the	5 days	19 July - 23 July 2025	
-	Oil & Gas		18 August - 22 August 2025	
			7 September - 11 September 2025	
			27 October - 31 October 2025	
			24 November - 28 November 2025	

### Marketing and Sales

### MKS 014 Marketing Plan for Business to Business

This course take you to implement easily to boost your marketing plan and grow your business. A detailed strategic marketing plan provides a clear vision for all stakeholders and helps to focus attention and resources. This training will explain structured marketing plan, the market driver and customer, strategy, the right marketing communications mix, write and controlling plan.

# MKS 032 Building Customers Relationship for Competitive Advantage

This course is developed to build strong customer relationships, customer retention needs to be a top priority that is acknowledged and supported by everyone within the organisation to improve overall business performance. This training will examines methods for building customer loyalty, ways of nurturing trust and commitment, strategies to enhance customer relations, and ways of communicating effectively with customers.

# MKS 055 Designing, Managing Integrated Marketing on delivering and Communication Value

This course will help you to learn best practice how to design, managing integrated marketing through delivering value and communication that give to breathe new life into marketing efforts to deliver the right message, to the right customers, at the right place and the right time. This training will explain about marketing channel system and value network, marketing decisions and major trends with marketing intermediaries, an integrated marketing communication and use mass communication tools.



CODE	TITLE	DURATION	DATE	VENUE
			13 January - 17 January 2025	Paris, France
			16 February - 20 February 2025	Abu Dhabi, UAE
			22 March - 26 March 2025	Riyad, KSA
			6 April - 10 April 2025	Cairo, Egypt
			26 May - 30 May 2025	Bali, Indonesia
	Marketing Plan for	F J	15 June - 19 June 2025	Abu Dhabi, UAE
MKS 014	<b>Business to Business</b>	5 days	1 July - 5 July 2025	Toronto, Canada
			9 August - 13 August 2025	Manam, Bahrain
			21 September - 25 September 2025	Riyad, KSA
			26 October - 30 Ocober 2025	Dubai, UAE
			17 November - 21 November 2025	Amsterdam, Netherland
			13 December - 17 December 2025	Muscat, Oman

# **Marketing and Sales**

CODE	TITLE	DURATION	DATE	VENUE
			29 January - 31 January 2025	Dubai, UAE
			22 February - 24 February 2025	Dubai, UAE
			29 January - 31 January 2025  22 February - 24 February 2025  Dub  15 March - 17 March 2025  B April - 10 April 2025  Dub  28 June - 30 June 2025  Dub  28 July - 10 July 2025  Dub  23 September - 25 September 2025  Dub  24 November - 24 November 2025  Dub  27 January - 31 January 2025  Bali,  8 February - 12 February 2025  The March - 21 March 2025  Abu  4 May - 8 May 2025  Dub  17 August - 21 August 2025  Dub  29 June - 26 June 2025  Dub  20 July - 10 July 2025  Riya  20 July - 10 July 2025  Abu  21 June - 26 June 2025  Dub  22 June - 26 June 2025  Dub  23 September - 12 September 2025  Dub  24 May - 8 May 2025  Dub  25 July - 10 July 2025  Dub  26 July - 10 July 2025  Dub  27 January - 31 January 2025  Abu  29 June - 26 June 2025  Dub  20 June - 26 June 2025  Dub  20 July - 10 July 2025  Dub  30 July - 10 July 2025  Dub  40 July - 10 July 2025	Dubai, UAE
			8 April - 10 April 2025	rouary 2025 Dubai,UAE February 2025 Dubai,UAE Proch
			20 May - 22 May 2025	Dubai, UAE
MKS 032	Building Customers		28 June - 30 June 2025	Dubai, UAE
IVIKS 032	Relationship for Competitive Advantage	3 days	8 July - 10 July 2025	Dubai, UAE
	competitive riavantage		12 August - 14 August 2025	Dubai, UAE
			23 September - 25 September 2025	Dubai, UAE
				Dubai, UAE
			22 November - 24 November 2025	Dubai, UAE
			27 December - 29 December 2025	Dubai, UAE
			27 January - 31 January 2025	Bali, Indonesia
			8 February - 12 February 2025	Riyad, KSA
			29 January - 31 January 2025 22 February - 24 February 2025 15 March - 17 March 2025 8 April - 10 April 2025 20 May - 22 May 2025 28 June - 30 June 2025 8 July - 10 July 2025 12 August - 14 August 2025 23 September - 25 September 2025 24 November - 24 November 2025 27 December - 29 December 2025 27 January - 31 January 2025 8 February - 12 February 2025 17 March - 21 March 2025 13 April - 17 April 2025 4 May - 8 May 2025 22 June - 26 June 2025 6 July - 10 July 2025 17 August - 21 August 2025 8 September - 12 September 2025 19 October - 23 October 2025	1 March 2025 Singapore
			13 April - 17 April 2025	Abu Dhabi, UAE
	Designing, Managing		4 May - 8 May 2025	Muscat, Oman
MKS 055	Integrated Marketing	E days	22 June - 26 June 2025	Dubai, UAE
IVIKS USS	on delivering and	5 days	6 July - 10 July 2025	Cairo, Egypt
	Communication Value		17 August - 21 August 2025	Riyad, KSA
			8 September - 12 September 2025	London, UK
			19 October - 23 October 2025	Manam, Bahrain
			24 November - 28 November 2025	Houston, USA
			20 December - 24 December 2025	Dubai, UAE

### **Contract Management**

#### CMN 011

### **Contract Excellence for Non-Legal Professionals**

This course will guide the professional that engage with contract with non-legal background. The contracting process need knowledge and skill, to understand the contractual concept and activities in handling the contract preparation and management. This training course will explain the contract management, contractual agreements, contract preparation and implementation.

### CMN 042

### **Contract Preparation & Management**

This course covers different contract types as well as the various contracting methods including bidding, competitive proposals, and sole sourcing, and provide participants with the knowledge, concepts and skills needed to perform all the tasks required in the pre-award phase of a contract. Contract Preparation & Management is applicable when needing to vary things such as price and deliverables or proposing change when exercising options of extension.

### CMN 045

# Oil & Gas Commercial Contracts and Negotiation

This course develop the manager and senior professional by providing an understanding of the array of commercial contracts that are applied in the oil and gas industry and learning how these contracts relate to one another and how they are negotiate.

#### CMN 050

### **Contract Management for Oil & Gas Projects**

This course develop skill of contract management in the oil and gas industry, in order to project and business objectives are to be met in a competitive environment also to ensure compliance with the contract. This training explains principal types of oil and gas contracts, strategic purchasing and procurement practices, key contractual issues, and their management, contractor performance and dispute management in the petroleum industry.

### PRM 016

# Public Private Partnership (PPP), Financing, Projects & Contracts

This course will provide understanding of Public private partnership (PPP) as the best approach for the development of a particular project both from the perspective of the Government as well as from the perspective of the private sector entity. This training will cover structure and type of PPP contract, PPP framework & process, PPP project finance, appraising and risk, and contract agreement.



# **Contract Management**

CODE	TITLE	DURATION	DATE	VENUE
			7 January - 9 January 2025	Dubai, UAE
			18 February - 20 February 2025	Dubai, UAE
			18 February - 20 February 2025 23 March - 25 March 2025 15 April - 17 April 2025 24 June - 26 June 2025 15 Jubai, UAE 27 May - 29 May 2025 Dubai, UAE 26 June 2025 15 July - 3 July 2025 Dubai, UAE 27 September - 29 September 2025 Dubai, UAE 27 September - 29 September 2025 Dubai, UAE 28 June - 26 June 2025 Dubai, UAE 29 September - 2025 Dubai, UAE 20 December - 27 November 2025 Dubai, UAE 20 December - 22 December 2025 Dubai, UAE 20 December - 22 December 2025 Dubai, UAE 20 April - 14 April 2025 Dubai, UAE 20 April - 14 April 2025 Dubai, UAE 21 May - 16 May 2025 Maram, Bahra 23 August - 27 August 2025 Manam, Bahra 15 September - 19 September 2025 Abu Dhabi, UA 20 April - 14 April 2025 Dubai, UAE 21 Movember - 19 September 2025 Dubai, UAE 21 Movember - 19 September 2025 Dubai, UAE 22 Nace - 16 October 2025 Dubai, UAE 23 August - 27 August 2025 Dubai, UAE 24 January - 13 January 2025 Dubai, UAE 25 April - 14 April 2025 Dubai, UAE 26 April - 14 April 2025 Dubai, UAE 27 December - 31 December 2025 Dubai, UAE 28 February - 27 February 2025 Dubai, UAE 29 April - 14 April 2025 Dubai, UAE 20 April - 14 April 2025 Dubai, UAE 20 April - 14 April 2025 Dubai, UAE 25 April - 14 April 2025 Dubai, UAE 26 April - 30 July 2025 Dubai, UAE 27 December - 25 June 2025 Dubai, UAE 28 August - 25 June 2025 Dubai, UAE 29 August - 25 June 2025 Dubai, UAE 30 July - 203 Dubai, UAE 31 June - 27 June 2025 Dubai, UAE 40 July - 30 July 2025 Dubai, UAE 36 September - 15 September 2025 Dubai, UAE 37 December - 24 December 2025 Dubai, UAE 38 February - 15 January 2025 Dubai, UAE 39 August - 27 August 2025 Dubai, UAE 40 April - 14 April 2025 Dubai, UAE 40 Apr	Dubai,UAE
				Dubai, UAE
			27 May - 29 May 2025	Dubai, UAE
	Contract Excellence		24 June - 26 June 2025	Dubai, UAE
MN 011	for Non-Legal	3 days	TO DATE OF THE STATE OF THE STA	
	Professionals		The same of the sa	THE PARTY OF THE P
			AND DESCRIPTION OF THE PROPERTY OF THE PROPERT	Dubai, UAE Dubai, UAE Dubai, UAE Dubai, UAE Dubai, UAE Muscat, Oman Abu Dhabi, UAE Dubai, UAE Amsterdam, Netherland Riyad, KSA Houston, USA Manam, Bahrain Bali, Indonesia Abu Dhabi, UAE Riyad, KSA Cairo, Egypt Dubai, UAE Dubai, UAE Dubai, UAE Bali, Indonesia Paris, France Singapore Dubai, UAE Dubai, UAE Dubai, UAE London, UK Cairo, Egypt Dubai, UAE
				TO CONTROL OF STATE AND A STAT
			5 January - 9 January 2025	Dubai, UAE
			2 February - 6 February 2025	Muscat, Oman
			22 March - 26 March 2025	Abu Dhabi, UAE
			20 April - 14 April 2025	Dubai, UAE
			12 May - 16 May 2025	Amsterdam, Netherland
	Contract Preparation &	2.9	3 June - 7 June 2025	Riyad, KSA
MN 042	Management	5 days	14 July - 18 July 2025	Dubai, UAE Muscat, Oman Abu Dhabi, UAE Dubai, UAE Amsterdam, Netherland Riyad, KSA Houston, USA Manam, Bahrain Bali, Indonesia Abu Dhabi, UAE Riyad, KSA Cairo, Egypt Dubai, UAE Dubai, UAE Dubai, UAE Bali, Indonesia Paris, France Singapore Dubai, UAE Abu Dhabi, UAE Hongkong Manam, Bahrain Bali, Indonesia Dubai, UAE Abu Dhabi, UAE Abu Dhabi, UAE
	Commence and the Company and Company is		TOWNS OF THE PARTY	The state of the s
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		18 February - 27 February 2025 C 4 March - 13 March 2025 C 5 April - 14 April 2025 C 5 May - 14 May 2025 B 16 June - 25 June 2025 P 21 July - 30 July 2025 S 19 August - 28 August 2025 C	4 January - 13 January 2025	Dubai, UAE
			18 February - 27 February 2025	Cairo, Egypt
			4 March - 13 March 2025	Dubai, UAE
			5 April - 14 April 2025	Dubai, UAE
			Bali, Indonesia	
	Oil & Gas Commercial Contracts and Negotiation		16 June - 25 June 2025	Paris, France
CMN 045			21 July - 30 July 2025	The second secon
			15 December - 24 December 2025	London, UK
			11 January - 15 January 2025	Dubai, UAE
			3 February - 7 February 2025	Barcelona, Spain
			15 March - 19 March 2025	Cairo, Egypt
			26 April - 30 April 2025	Dubai,UAE
			5 May - 9 May 2025	Toronto, Canada
	Contract Management			Dubai, UAE Amsterdam, Netherland Riyad, KSA Houston, USA Manam, Bahrain Bali, Indonesia Abu Dhabi, UAE Cairo, Egypt Dubai, UAE Dubai, UAE Bali, Indonesia Paris, France Singapore Dubai, UAE Bali, Indonesia Paris, France Singapore Dubai, UAE Cairo, Egypt Dubai, UAE Bali, Indonesia Paris, France Singapore Dubai, UAE Bali, Indonesia Pubai, UAE London, UK Cairo, Egypt Dubai, UAE Barcelona, Spain Cairo, Egypt Dubai, UAE Barcelona, Spain Cairo, Egypt Dubai, UAE Barcelona, Spain Cairo, Egypt Dubai, UAE Toronto, Canada Riyad, KSA Muscat, Oman Abu Dhabi, UAE Hongkong Manam, Bahrain Bali, Indonesia Dubai, UAE Abu Dhabi, UAE Manam, Bahrain Houston, USA Toronto, Canada Abu Dhabi, UAE Manam, Bahrain Houston, USA Toronto, Canada Abu Dhabi, UAE Manam, Bahrain Houston, USA Toronto, Canada Abu Dhabi, UAE
CMN 050	for Oil & Gas Projects	5 days		
				The second secon
			7 December - 11 December 2025	Contract the Manager Contract
			13 January - 17 January 2025	Bali, Indonesia
			8 February - 12 February 2025	Dubai,UAE
			1 March - 5 March 2025	Abu Dhabi, UAE
			20 April - 14 April 2025	Dubai, UAE
	Dublic Deivote		4 May - 8 May 2025	Manam, Bahrain
	Public Private Partnership (PPP),		- CANADA AND DESCRIPTION	(1277) CANAGAS (114, 212, 211, 111, 121, 141, 122
PRM 016	Financing, Projects &	5 days	=	20.40 Mary 2010 -
	Contracts			
	ec.noc-C-marka		9 August - 13 August 2025	
			31 August - 4 September 2025	
			6 October - 10 October 2025	
			16 November - 20 November 2025	Cairo, Egypt
			27 December - 31 December 2025	Divad VCA

### **Information Technology**

#### INT 004

### IT Management Excellence

This course is designed to create valuable IT business management skills and develop your skill to be successful to contribute your career. This training explain how create IT strategy, aligning IT strategy to the business, top level project management, operational excellence, crisis leadership, communicating technology.

#### **INT 007**

### **Managing IT Projects Effectively**

This course is designed to complement the technical knowledge of IT professionals involved in an IT project with the necessary project management skills, discover a wealth of valuable, flexible tools that you can use immediately to ensure the success of any project in any type of organization.



CODE	TITLE	DURATION	DATE	VENUE
			26 January - 30 January 2025	Dubai,UAE
			10 February - 14 February 2025	Riyad, KSA
			26 January - 30 January 2025 Riyad, 10 February - 14 February 2025 Riyad, 1 March - 5 March 2025 Dubai, 4 May - 8 May 2025 Abu D 23 June - 27 June 2025 Londo 27 July - 31 July 2025 Manae 11 August - 15 August 2025 Amste 14 September - 18 September 2025 Cairo, 26 October - 30 Ocober 2025 Dubai, 17 November - 21 November 2025 Toron 13 December - 17 December 2025 Abu D 6 January - 10 January 2025 Toron 16 February - 20 February 2025 Manae 22 March - 26 March 2025 Dubai, 10 May - 14 May 2025 Riyad, 10 May - 14 May 2025 Cairo, 1 June - 5 June 2025 Singap 3 August - 7 August 2025 Abu D 7 September - 11 September 2025 Abu D 14 October - 18 October 2025 Houst 23 November - 27 November 2025 Riyad,	Muscat, Oman
			26 April - 30 April 2025	Dubai, UAE
			4 May - 8 May 2025	Abu Dhabi, UAE
INT 004	IT Management	E davie	23 June - 27 June 2025	London, UK
IN 1 004	Excellence	5 days	27 July - 31 July 2025	Manam, Bahrain
			11 August - 15 August 2025	Amsterdam, Netherland
			14 September - 18 September 2025	Cairo, Egypt
			26 October - 30 Ocober 2025	Dubai, UAE
			17 November - 21 November 2025	Toronto, Canada
			13 December - 17 December 2025	Abu Dhabi, UAE
			6 January - 10 January 2025	Toronto, Canada
			16 February - 20 February 2025	Manam, Bahrain
			22 March - 26 March 2025	Dubai, UAE
			26 October - 30 Ocober 2025 Dubai,UAE  17 November - 21 November 2025 Toronto, Can 13 December - 17 December 2025 Abu Dhabi, U 6 January - 10 January 2025 Toronto, Can 16 February - 20 February 2025 Manam, Bahi 22 March - 26 March 2025 Dubai,UAE 14 April - 18 April 2025 Riyad, KSA 10 May - 14 May 2025 Cairo, Egypt 1 June - 5 June 2025 Dubai,UAE 22 July - 26 July 2025 Singapore	Riyad, KSA
			10 May - 14 May 2025	Cairo, Egypt
INT 007	Managing IT Projects	E dave	26 January - 30 January 2025  10 February - 14 February 2025 Riyad, KS.  1 March - 5 March 2025  26 April - 30 April 2025  4 May - 8 May 2025  27 July - 31 July 2025  14 September - 18 September 2025  26 October - 30 Ocober 2025  17 November - 21 November 2025  6 January - 10 January 2025  14 April - 18 April 2025  14 April - 18 April 2025  15 days  26 days  27 July - 26 July 2025  3 August - 7 August 2025  3 November - 18 October 2025  Abu Dhab  15 days  26 January - 10 January 2025  27 July - 26 July 2025  3 August - 7 August 2025  Abu Dhab  28 July - 26 July 2025  3 August - 7 August 2025  Abu Dhab  29 July - 26 July 2025  3 August - 7 August 2025  Abu Dhab  10 May - 14 May 2025  11 June - 5 June 2025  20 July - 26 July 2025  3 August - 7 August 2025  Abu Dhab  14 October - 18 October 2025  Riyad, KS.  15 Riyad, KS.  16 Riyad, KS.  17 Riyad, KS.  18 Riyad, KS.  18 Riyad, KS.  18 Riyad, KS.  19 Riyad, KS.  20 Riyad, KS.  21 Riyad, KS.  22 Riyad, KS.  23 Riyad, KS.  24 Riyad, KS.  25 Riyad, KS.  26 Riyad, KS.  27 Riyad, KS.  28 Riyad, KS.  29 Riyad, KS.  20 Riyad, KS.  20 Riyad, KS.  20 Riyad, KS.  20 Riyad, KS.  21 Riyad, KS.  22 Riyad, KS.  23 Riyad, KS.	Dubai, UAE
114 1 007	Effectively	5 days	22 July - 26 July 2025	Singapore
			3 August - 7 August 2025	Abu Dhabi, UAE
			26 January - 30 January 2025  10 February - 14 February 2025  Riyad, KS  1 March - 5 March 2025  26 April - 30 April 2025  Abu Dha  23 June - 27 June 2025  24 May - 8 May 2025  Amsterd  11 August - 15 August 2025  14 September - 18 September 2025  26 October - 30 Ocober 2025  17 November - 21 November 2025  18 December - 17 December 2025  19 January - 10 January 2025  10 February - 20 February 2025  10 May - 14 May 2025  10 May - 14 May 2025  10 May - 14 May 2025  22 July - 26 July 2025  3 August - 7 August 2025  Abu Dha  17 September - 11 September 2025  Abu Dha  23 November - 27 November 2025  Abu Dha  14 October - 18 October 2025  Abu Dha  23 November - 27 November 2025  Riyad, KS  Riyad, KS	Abu Dhabi, UAE
			14 October - 18 October 2025	Riyad, KSA Muscat, Oman Dubai, UAE Abu Dhabi, UAE London, UK Manam, Bahrain Amsterdam, Netherlar Cairo, Egypt Dubai, UAE Toronto, Canada Abu Dhabi, UAE Toronto, Canada Manam, Bahrain Dubai, UAE Riyad, KSA Cairo, Egypt Dubai, UAE Riyad, KSA Cairo, Egypt Dubai, UAE Singapore Abu Dhabi, UAE Houston, USA Riyad, KSA
			23 November - 27 November 2025	Riyad, KSA
			20 December - 24 December 2025	Muscat, Oman

### **Project Management**

### PRM 016

# Public Private Partnership (PPP), Financing, Projects & Contracts

This course will provide understanding of Public private partnership (PPP) as the best approach for the development of a particular project both from the perspective of the Government as well as from the perspective of the private sector entity. This training will cover structure and type of PPP contract, PPP framework & process, PPP project finance, appraising and risk, and contract agreement

### PRM 037 Project Management & Compliance

This course based on the best practices found in the Project Management Institute's A Guide to the Project Management Body of Knowledge (PMBOK® Guide). Project management is a set of techniques that anyone can apply to achieve goals and make projects more successful. Project management can be used to guide small, simple projects as well as complex enterprise-wide initiatives.

#### PRM 003

### **Applying Project Control**

This course captures most of what is necessary about Project Controls with in-depth knowledge. It also provides a step-by-step detailed process and guidance for every stage of project. This training covers WBS development, planning/scheduling, earned value management, cost control, forecasting, monitoring, and reporting to control project progress.

#### FNA 037

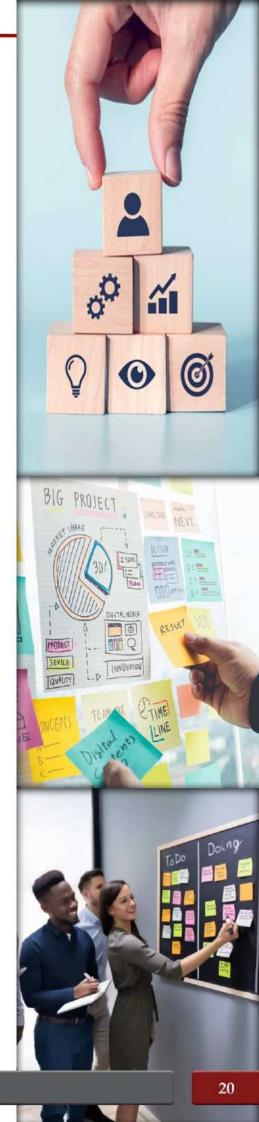
# Planning, Scheduling & Cost Estimates in Projects

This course develop your skill and knowledge to deliver successful project, which is the cost performance and ability to meet project deadlines. The reliable cost, planning and schedule is one of the critical skills in projects. This training explains project Planning that integrated with schedule and cost control included budget, managing risk, measuring project performance and develop project recovery plan .

#### FNA 044

# Planning and Cost Management of Engineering Projects

This course discover the key to a successful managing any project are planning and cost management. Creating a project plan is the first thing when undertaking any project and a cost management strategy as well as to have a project budget that realistically reflects the costs for executing the plan. This training covers how to develop project panning, project planning covering WBS, OBS and CBS, cost management strategy, cost estimation and budgeting on projects, and earned value management



CODE	TITLE	DURATION	DATE	VENUE
			13 January - 17 January 2025	Bali, Indonesia
			8 February - 12 February 2025	Dubai, UAE
			8 February - 12 February 2025 1 March - 5 March 2025 20 April - 14 April 2025 4 May - 8 May 2025 23 June - 27 June 2025 14 July - 18 July 2025 9 August - 13 August 2025 31 August - 4 September 2025 6 October - 10 October 2025 16 November - 20 November 2025 27 December - 31 December 2025 27 January - 31 January 2025 28 February - 6 February 2025 15 March - 19 March 2025 13 April - 17 April 2025 5 May - 9 May 2025 8 June - 12 June 2025 19 July - 23 July 2025 25 August - 29 August 2025 21 September - 25 September 2025 5 October - 9 October 2025 9 November - 13 November 2025 15 December - 19 December 2025 15 January - 14 January 2025 15 February - 17 February 2025 15 February - 17 February 2025 18 March - 20 March 2025 28 April - 30 April 2025 6 May - 8 May 2025 17 June - 19 June 2025 29 July - 31 July 2025 19 August - 21 August 2025 25 October - 27 October 2025 4 November - 6 November 2025 16 December - 18 December 2025 16 December - 18 December 2025 17 March - 21 March 2025 25 February - 6 February 2025 17 March - 21 March 2025 26 April - 10 April 2025 27 March - 21 March 2025 28 June - 26 June 2025 29 July - 18 July 2025 21 July - 18 July 2025	Abu Dhabi, UAE
			20 April - 14 April 2025	Dubai, UAE
	Public Private		4 May - 8 May 2025	Abu Dhabi, UAE Dubai, UAE Manam, Bahrain Houston, USA Toronto, Canada Abu Dhabi, UAE Muscat, Oman London, UK Cairo, Egypt Riyad, KSA Riyad, KSA Abu Dhabi, UAE Dubai, UAE Muscat, Oman Amsterdam, Netherland Manam, Bahrain Riyad, KSA Bali, Indonesia
	Partnership (PPP),	- 2	23 June - 27 June 2025	Houston, USA
PRM 016	Financing, Projects &	5 days	14 July - 18 July 2025	Abu Dhabi, UAE Dubai, UAE Manam, Bahrain Houston, USA Toronto, Canada Abu Dhabi, UAE Muscat, Oman London, UK Ber 2025 Dubai, UAE Muscat, Oman London, UK Ber 2025 Riyad, KSA Dubai, UAE Muscat, Oman Amsterdam, Netherland Manam, Bahrain Riyad, KSA Dubai, UAE Dubai, U
	Contracts		The same of the sa	
			POR MAN TO A PROPERTY OF THE P	
			2 February - 6 February 2025	Abu Dhabi, UAE
			15 March - 19 March 2025	Dubai, UAE
			March - 5 March 2025	Muscat, Oman
			5 May - 9 May 2025	Amsterdam, Netherland
DA4 007	Project management &	F 4-	8 June - 12 June 2025	Manam, Bahrain
RM 037	Compliance	5 days	19 July - 23 July 2025	Riyad, KSA
			14 July - 18 July 2025 Toronto, Canada 9 August - 13 August 2025 Abu Dhabi, UAE 31 August - 4 September 2025 Muscat, Oman 6 October - 10 October 2025 London, UK 16 November - 20 November 2025 Riyad, KSA 27 January - 31 January 2025 Riyad, KSA 27 January - 31 January 2025 Abu Dhabi, UAE 15 March - 19 March 2025 Dubai, UAE 13 April - 17 April 2025 Muscat, Oman 5 May - 9 May 2025 Abu Dhabi, UAE 19 July - 23 July 2025 Riyad, KSA 25 August - 29 August 2025 Bali, Indonesia 21 September - 25 September 2025 Barcelona, Spain 25 December - 19 December 2025 Dubai, UAE 15 December - 19 December 2025 Dubai, UAE 15 Pebruary - 17 February 2025 Dubai, UAE 16 March - 20 March 2025 Dubai, UAE 17 June - 19 June 2025 Dubai, UAE 18 March - 20 March 2025 Dubai, UAE 28 April - 30 April 2025 Dubai, UAE 29 July - 31 July 2025 Dubai, UAE 29 July - 31 July 2025 Dubai, UAE 20 September - 4 September 2025 Dubai, UAE 20 September - 4 September 2025 Dubai, UAE 21 September - 4 September 2025 Dubai, UAE 25 October - 27 October 2025 Dubai, UAE 26 December - 18 December 2025 Dubai, UAE 27 January - 23 January 2025 Dubai, UAE 28 April - 30 April 2025 Dubai, UAE 29 July - 31 July 2025 Dubai, UAE 29 July - 31 July 2025 Dubai, UAE 20 Junainy - 23 January 2025 Dubai, UAE 21 August - 21 August 2025 Dubai, UAE 25 October - 27 October 2025 Dubai, UAE 26 December - 18 December 2025 Dubai, UAE 27 January - 28 January 2025 Dubai, UAE 28 April - 10 April 2025 Dubai, UAE 29 July - 11 March 2025 Dubai, UAE 20 June - 26 June 2025 Abu Dhabi, UAE 21 May - 16 May 2025 Rome, Italy 22 June - 26 June 2025 Abu Dhabi, UAE 21 June - 29 July - 2025 Riyad, KSA 26 October - 30 Ocober 2025 Riyad, KSA	
			Control of the Contro	
				Secretary Control of the Control of
			12 January - 14 January 2025	Dubai, UAE
			15 February - 17 February 2025	Dubai,UAE
			18 March - 20 March 2025	Dubai, UAE
			28 April - 30 April 2025	Dubai, UAE  Manam, Bahrain  Houston, USA  Toronto, Canada  Abu Dhabi, UAE  Per 2025  Muscat, Oman  London, UK  Pember 2025  Riyad, KSA  Per 2025  Abu Dhabi, UAE  Muscat, Oman  Amsterdam, Netherland  Manam, Bahrain  Riyad, KSA  Per 2025  Bali, Indonesia  Abu Dhabi, UAE  Pember 2025  Dubai, UAE  Muscat, Oman  Amsterdam, Netherland  Manam, Bahrain  Riyad, KSA  Per 2025  Bali, Indonesia  Pember 2025  Dubai, UAE  Per 2025  Dubai, UAE  Dubai, UAE  Per 2025  Dubai, UAE  Per 2025  Dubai, UAE  Poubai, U
			6 May - 8 May 2025	
	Applying Project		17 June - 19 June 2025	Dubai, UAE
PRM 003	Control	3 days	29 July - 31 July 2025	Dubai, UAE
				attended to the state of the st
				VIII.0 20.4 0.000
				AND DESCRIPTION OF THE PROPERTY OF THE PROPERT
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			19 January - 23 January 2025	Dubai,UAE
			2 February - 6 February 2025	Manam, Bahrain
			17 March - 21 March 2025	Bali, Indonesia
			6 April - 10 April 2025	Dubai, UAE
			5 days         1 March - 5 March 2025         Abu Dhabi, UAE           20 April - 14 April 2025         Dubai, UAE           4 May - 8 May 2025         Manam, Bahrain           23 June - 27 June 2025         Houston, USA           14 July - 18 July 2025         Toronto, Canada           9 August - 13 August 2025         Abu Dhabi, UAE           31 August - 4 September 2025         London, UK           16 November - 20 November 2025         Riyad, KSA           27 December - 31 December 2025         Riyad, KSA           27 January - 31 January 2025         Riyad, KSA           27 January - 31 January 2025         Abu Dhabi, UAE           15 March - 19 March 2025         Dubai, UAE           13 April - 17 April 2025         Muscat, Oman           5 May - 9 May 2025         Abu Dhabi, UAE           13 April - 17 April 2025         Mascat, Oman           Amsterdam, Net         Manam, Bahrain           19 July - 23 July 2025         Riyad, KSA           25 August - 29 August 2025         Bail, Indonesia           Abu Dhabi, UAE         5 October - 9 October 2025         Cairo, Egypt           19 July - 23 July 2025         Bail, Indonesia           21 September - 18 December 2025         Dubai, UAE           15 December - 19 December 2025 <td< td=""><td>Rome, Italy</td></td<>	Rome, Italy
	Planning, Scheduling			Abu Dhabi, UAE
NA 037	& Cost Estimates in	5 days	14 July - 18 July 2025	Paris, France
	Projects		Sent to a March of the South of	NAME OF TAXABLE PARTY.
			POTENTIAL NEW CONTRACTOR OF THE PARTY OF THE	
			Committee of the Commit	De Ware Contract Contract Co.
				Secretaria de la companya della companya della companya de la companya della comp
				Cairo, Egypt
			13 April - 17 April 2025	Abu Dhabi, UAE
			26 May - 30 May 2025	Toronto, Canada
NA OZZ	Planning and Cost	5 days	1 June - 5 June 2025	Manam, Bahrain
NA 044	Management of Engineering Projects	3 days	22 July - 26 July 2025	Houston, USA
	rugineering Projects		A OCCUPATION OF THE PROPERTY O	
				10.00.00.00.00.00.00.00.00.00.00.00.00.0

### Construction -

### **CON 006**

# **Construction Site Management** & Supervision Skill

This course allows the professionals involved in construction site management to experience construction supervision techniques first hand, create a professional development plan to achieve personal career goals and delivered of projects successfully. This training will explain project management foundations, site meeting, scheduling, and monitoring, cost control and reporting, dispute resolution.

### CON 015

# Construction and Civil Engineering Fundamentals for Non-Civil Engineers

This course is designed for non-civil engineers desire to work or related in construction and civil engineering industry. This training covers standard, health, safety, and welfare applied in civil and construction, measures to quantify progress and condition of projects, computer aided, analysis and the standards in construction.



CODE	TITLE	DURATION	DATE	VENUE
			19 January - 23 January 2025	Dubai,UAE
			8 February - 12 February 2025	Abu Dhabi, UAE
			15 March - 19 March 2025	Abu Dhabi, UAE
			21 April - 25 April 2025	Bali, Indonesia
	50 no 100 no 100 no		4 May - 8 May 2025	Manam, Bahrain
CON 006	Construction Site	F .d	23 June - 27 June 2025	Riyad, KSA
CON OUB	Management & Supervision Skill	5 days	6 July - 10 July 2025	Cairo, Egypt
	ouper vision out		17 August - 21 August 2025	Abu Dhabi, UAE Bali, Indonesia Manam, Bahrain Riyad, KSA Cairo, Egypt Dubai,UAE
			8 September - 12 September 2025	
			27 October - 31 October 2025	
			2 November - 6 November 2025	Muscat, Oman
			1 December - 5 December 2025	Riyad, KSA
		2	13 January - 17 January 2025	Rome, Italy
			16 February - 20 February 2025	Muscat, Oman
			8 February - 12 February 2025 15 March - 19 March 2025 21 April - 25 April 2025 4 May - 8 May 2025 23 June - 27 June 2025 6 July - 10 July 2025 17 August - 21 August 2025 8 September - 12 September 2025 27 October - 31 October 2025 2 November - 6 November 2025 1 December - 5 December 2025 13 January - 17 January 2025	Riyad, KSA
				Abu Dhabi, UAE
				Dubai, UAE
CON 015	5 days	17 June - 21 June 2025	·	
	Fundamentals for Non- Civil Engineers	**************************************	12 July - 16 July 2025	Dubai, UAE
	Civil Eligineers		23 August - 27 August 2025	Abu Dhabi, UAE
			21 September - 25 September 2025	Riyad, KSA
			21 April - 25 April 2025  4 May - 8 May 2025  Amam, Bahra 23 June - 27 June 2025  6 July - 10 July 2025  17 August - 21 August 2025  8 September - 12 September 2025  27 October - 31 October 2025  1 December - 6 November 2025  1 December - 5 December 2025  1 January - 17 January 2025  8 Muscat, Omar 1 December - 5 December 2025  1 Amsterdam, November 2025  1 December - 5 December 2025  1 December - 5 December 2025  1 January - 17 January 2025  1 Amsterdam, November 2025  1 December - 5 December 2025  1 December - 5 December 2025  1 January - 17 January 2025  3 March - 7 March 2025  3 March - 7 March 2025  26 April - 30 April 2025  10 May - 14 May 2025  10 May - 14 May 2025  11 June - 21 June 2025  12 July - 16 July 2025  23 August - 27 August 2025  24 Abu Dhabi, UA 25 Abu Dhabi, UA 26 April - 30 October - 25 September 2025  Riyad, KSA  19 October - 23 October 2025  Cairo, Egypt  10 November - 14 November 2025  Houston, USA	Cairo, Egypt
			10 November - 14 November 2025	Houston, USA
			7 December - 11 December 2025	Manam, Bahrain

### Finance & Accounting

#### FNA 007

# The Understanding Finance to Influence Strategic Decision Making

This course allows the professional to get better understanding in finance to helps strategic decision making in business or in your organizations. Financial tool have significance role in decision making process and strategy. The outcome describe the business currently and it is the most important practices in management. This training explains about the linking strategic and financial perspective, financial plan, technique of measurement financial system, how to select the methods in capital investment properly and managing financial risk.

#### FNA 037

#### Planning, Scheduling & Cost Estimates in Projects

This course develop your skill and knowledge to deliver successful project, which is the cost performance and ability to meet project deadlines. The reliable cost, planning and schedule is one of the critical skills in projects. This training explains project Planning that integrated with schedule and cost control included budget, managing risk, measuring project performance and develop project recovery plan.

#### FNA 044

# Planning and Cost Management of Engineering Projects

This course discover the key to a successful managing any project are planning and cost management. Creating a project plan is the first thing when undertaking any project and a cost management strategy as well as to have a project budget that realistically reflects the costs for executing the plan. This training covers how to develop project panning, project planning covering WBS, OBS and CBS, cost management strategy, cost estimation and budgeting on projects, and earned value management.



CODE	TITLE	DURATION	DATE	VENUE
		3	11 January - 15 January 2025	Abu Dhabi, UAE
			24 February - 28 February 2025	Riyad, KSA
			1 March - 5 March 2025	Abu Dhabi, UAE
			26 April - 30 April 2025	Dubai, UAE
	The Understanding		5 May - 9 May 2025	Toronto, Canada
FALA 007	finance to influence	F 4	26 April - 30 April 2025 Dub 5 May - 9 May 2025 Toro 15 June - 19 June 2025 Mus 1 July - 5 July 2025 Riyar 23 August - 27 August 2025 Dub	Muscat, Oman
FNA 007	strategic decision making	5 days	1 July - 5 July 2025	Riyad, KSA
			23 August - 27 August 2025	Dubai, UAE
			15 September - 19 September 2025	Bangkok, Thailand
			19 October - 23 October 2025	Cairo, Egypt
			10 November - 14 November 2025	Amsterdam, Netherland
			27 December - 31 December 2025	Manam, Bahrain

# Finance & Accounting

CODE	TITLE	DURATION	DATE	VENUE
			19 January - 23 January 2025	Dubai,UAE
			2 February - 6 February 2025	Manam, Bahrain
			17 March - 21 March 2025	Bali, Indonesia
			6 April - 10 April 2025	Dubai, UAE
			12 May - 16 May 2025	Rome, Italy
FNA 037	Planning, Scheduling	F 43	22 June - 26 June 2025 Abu Dhabi	Abu Dhabi, UAE
FNA U37	& Cost Estimates in Projects	17 August - 21 August 2025 Abu Dhabi, 31 August - 4 September 2025 Riyad, KSA	14 July - 18 July 2025	Paris, France
			17 August - 21 August 2025	Abu Dhabi, UAE
			Riyad, KSA	
			26 October - 30 Ocober 2025	Muscat, Oman
			17 November - 21 November 2025	Houston, USA
			20 December - 24 December 2025	Cairo, Egypt
			26 January - 30 January 2025	Muscat, Oman
			10 February - 14 February 2025	Madrid, Spain
			8 March - 12 March 2025	Cairo, Egypt
			13 April - 17 April 2025	Abu Dhabi, UAE
			26 May - 30 May 2025	Toronto, Canada
FNA 044	Planning and Cost Management of	5 days	1 June - 5 June 2025	Manam, Bahrain
FINA U44	Engineering Projects	Juays	22 July - 26 July 2025	Houston, USA
			9 August - 13 August 2025	Dubai,UAE
			22 September - 26 September 2025	Riyad, KSA
			6 October - 10 October 2025	Bali, Indonesia
			2 November - 6 November 2025	Abu Dhabi, UAE
			13 December - 17 December 2025	Dubai, UAE

### **Human Resource Management**

### HRM 003

#### The Fundamentals of Human Resources Management

This course will give strong foundation in human resources or personnel management concepts and techniques to effectively do their jobs. It helps businesses to achieve a competitive edge, initiating policies that enhance employee performance, deals with issues such as staff selection and motivation, training and remuneration and create a win/win situations for employees and businesses. This training covers the process of managing people to perform various tasks within the organisation so as to achieve organisational goals.

#### HRM 058

### **Leading Strategic HR Transformation**

This course helps the HR managers and professional to drive the strategic HRM to be aligned the formal structure of the organization, new strategies, and policies with the human resource system. The employees of the firm as a strategic resource to have a competitive advantage, its elements include selection, appraisal, development, and rewards. This training covers HR strategic process and how to transform strategic into business model, the technique of HR strategic analysis, HR trends and the measuring HR effectiveness.



CODE	TITLE	DURATION	DATE	VENUE
			6 January - 10 January 2025	Bali, Indonesia
			8 February - 12 February 2025	Abu Dhabi, UAE
			22 March - 26 March 2025	Dubai, UAE
			26 April - 30 April 2025	Abu Dhabi, UAE
			4 May - 8 May 2025	Cairo, Egypt
UD84 003	The Fundamentals of		3 June - 7 June 2025	Houston, USA
HRM 003	Human Resources Management	5 days	6 July - 10 July 2025	Bali, Indonesia Abu Dhabi, UAE Dubai,UAE Abu Dhabi, UAE Cairo, Egypt Houston, USA Manam, Bahrain Dubai,UAE Si Riyad, KSA Paris, France Si Amsterdam, Netherland Muscat, Oman Riyad, KSA Cairo, Egypt Dubai,UAE Muscat, Oman Bali, Indonesia Dubai,UAE Abu Dhabi, UAE
	Wanagement		23 August - 27 August 2025	
			7 September - 11 September 2025	
			27 October - 31 October 2025	Paris, France
			10 November - 14 November 2025	Amsterdam, Netherland
			7 December - 11 December 2025	Muscat, Oman
		9	13 January - 17 January 2025	Riyad, KSA
			23 February - 27 February 2025	Cairo, Egypt
			4 May - 8 May 2025 Cairo, Egg 3 June - 7 June 2025 Houston, 6 July - 10 July 2025 Manam, I 23 August - 27 August 2025 Dubai, UA 7 September - 11 September 2025 Riyad, KS. 27 October - 31 October 2025 Paris, Fra 10 November - 14 November 2025 Amsterda 7 December - 11 December 2025 Muscat, G 13 January - 17 January 2025 Riyad, KS. 23 February - 27 February 2025 Cairo, Egg 15 March - 19 March 2025 Dubai, UA 20 April - 14 April 2025 Muscat, G 5 May - 9 May 2025 Bali, Indo 8 June - 12 June 2025 Dubai, UA 12 July - 16 July 2025 Abu Dhat 22 September - 26 September 2025 Riyad, KS. 14 October - 18 October 2025 Toronto,	Dubai, UAE
				Muscat, Oman
			5 May - 9 May 2025	Bali, Indonesia Abu Dhabi, UAE Dubai, UAE Abu Dhabi, UAE Cairo, Egypt Houston, USA Manam, Bahrain Dubai, UAE Riyad, KSA Paris, France Amsterdam, Netherlan Muscat, Oman Riyad, KSA Cairo, Egypt Dubai, UAE Muscat, Oman Bali, Indonesia Dubai, UAE Abu Dhabi, UAE Abu Dhabi, UAE Riyad, KSA Toronto, Canada
UDAA OFO	Leading Strategic HR	F .d	8 June - 12 June 2025	
HRM 058	Transformation	5 days	12 July - 16 July 2025	
			3 August - 7 August 2025	
			22 September - 26 September 2025	
			14 October - 18 October 2025	
			23 November - 27 November 2025	Manam, Bahrain
			1 December - 5 December 2025	London, UK

### **Maintenance Management**

### MTM 060

# Maintenance Planning & Work Control in the Oil & Gas

This course develop understanding maintenance planning and work control to gain higher productivity, greater equipment or asset reliability, and lower operational costs. Without proper planning and scheduling, work quality, equipment and asset uptime, and maintenance productivity will not be at their maximum levels. This training explain maintenance management, planning, scheduling, computerized maintenance management system, performance indicator and control.

### MTM 069

#### Advance Maintenance Planning, Scheduling & Work Control

This course is designed to leaders, maintenance, and technical support personnel with essential maintenance management skills, gain a clear understanding of their roles, and work more effectively within a team environment. This training covers the essential principles of effective maintenance management, effective procedures for planning and controlling of the maintenance work flow, proven methodology for the development of an effective maintenance plan, effective scheduling of maintenance work, closing the management loop through effective measurement, reporting and analysis.

### MTM 040

### **Maintenance of Hydraulics Control System**

This course is designed to leaders, maintenance, and technical support personnel with essential maintenance management skills, gain a clear understanding of their roles, and work more effectively within a team environment. This training covers the essential principles of effective maintenance management, effective procedures for planning and controlling of the maintenance work flow, proven methodology for the development of an effective maintenance plan, effective scheduling of maintenance work, closing the management loop through effective measurement, reporting and analysis.

### MTM 028

# Implementing Effective Preventive & Predictive Maintenance

This course designed to benefit both qualified new professionals as well as experienced professionals who may be involved in the rollout of a comprehensive maintenance & asset management process or auditing an existing process. This training covers all the steps required in developing a successful preventive & predictive maintenance program from failure behavior and finding the right preventive maintenance task until a well-managed preventive & predictive maintenance program.



CODE	TITLE	DURATION	DATE	VENUE
			5 January - 9 January 2025	Manam, Bahrain
			24 February - 28 February 2025	Riyad, KSA
			1 March - 5 March 2025	Dubai, UAE
			13 April - 17 April 2025	Muscat, Oman
			17 May - 21 May 2025	Dubai, UAE
MTM	Maintenance Planning		22 June - 26 June 2025	Abu Dhabi, UAE
060	& Work Control in the Oil & Gas	5 days	19 July - 23 July 2025	Cairo, Egypt
	Oli & das		18 August - 22 August 2025	Riyad, KSA
			7 September - 11 September 2025	Abu Dhabi, UAE
			27 October - 31 October 2025	Bali, Indonesia
			24 November - 28 November 2025	Madrid, Spain
			15 December - 19 December 2025	Amsterdam, Netherland
			11 January - 15 January 2025	Abu Dhabi, UAE
			23 February - 27 February 2025	Abu Dhabi, UAE
			10 March - 14 March 2025	Houston, USA
			6 April - 10 April 2025	Riyad, KSA
			12 May - 16 May 2025	Manam, Bahrain
MTM	Advance Maintenance	5 days	1 June - 5 June 2025	Dubai,UAE
069	Planning, Scheduling & Work Control		27 July - 31 July 2025	Cairo, Egypt
	Work Control		25 August - 29 August 2025	Singapore
			15 September - 19 September 2025	Riyad, KSA
			5 October - 9 October 2025	Dubai, UAE
			23 November - 27 November 2025	Muscat, Oman
			8 December - 12 December 2025	Barcelona, Spain
			19 January - 23 January 2025	Dubai, UAE
			10 February - 14 February 2025	Toronto, Canada
			22 March - 26 March 2025	Abu Dhabi, UAE
			13 April - 17 April 2025	Cairo, Egypt
			26 May - 30 May 2025	Rome, Italy
	Maintenance of Hydraulics Control		8 June - 12 June 2025	Manam, Bahrain
MTM 040		5 days	1 July - 5 July 2025	Bali, Indonesia
040	System		3 August - 7 August 2025	Muscat, Oman
			14 September - 18 September 2025	Riyad, KSA
			12 October - 16 October 2025	Dubai, UAE
			16 November - 20 November 2025	Abu Dhabi, UAE
			1 December - 5 December 2025	Bandar Seri Begawan, Brunei Darussalam
			18 January - 20 January 2025	Dubai,UAE
			9 February - 11 February 2025	Dubai,UAE
NATNA			23 March - 25 March 2025	Dubai,UAE
			8 April - 10 April 2025	Dubai,UAE
			10 May - 12 May 2025	Dubai, UAE
	Implementing Effective		14 June - 16 June 2025	Dubai,UAE
MTM 028	Preventive & Predictive	3 days	26 July - 28 July 2025	Dubai, UAE
020	Maintenance			VIEW VOICE VANDAMINATION
			23 August - 25 August 2025	Dubai,UAE
			9 September - 11 September 2025 28 October - 30 Ocober 2025	Dubai,UAE
			26 October - 30 Ocober 2025	Dubai, UAE
			25 November - 27 November 2025	Dubai, UAE

### **Quality Management & Productivity**

QMP 011

# Strategic Quality Management & Strategic Thinking

This course develop the skill and knowledge in implementation quality management effectively. The effective quality management cannot be practiced in isolation from other initiatives and from the overall strategy of the firm. Deploying strategic quality management (SQM) and strategic thinking skill a practical way making quality management more effective and successful. This training covers the strategic quality management framework, to be strategic thinker in quality management, the quality strategic goals, develop the objectives and strategy, planning and monitoring

QMP 088

# Operational Performance and Productivity Improvements

This course develop the concepts and skills to implement and manage an operational performance program, it will enable realizing productivity improvements. Virtually every company is familiar with the broad challenge of improving operational performance and productivity to boost profitability. This training covers the drivers and implementation how to improve operation performance, Cause poor productivity and productivity improvement approach, and operation performance program.



CODE	TITLE	DURATION	DATE	VENUE
	Strategic Quality Management & Strategic Thinking	5 days	26 January - 30 January 2025	Abu Dhabi, UAE
			2 February - 6 February 2025	Muscat, Oman
			15 March - 19 March 2025	Dubai, UAE
			8 April - 12 April 2025	Toronto, Canada
			5 May - 9 May 2025	London, UK
ON 4D 011			22 June - 26 June 2025	Abu Dhabi, UAE
QMP 011			14 July - 18 July 2025	Bali, Indonesia
	Strategie minking		9 August - 13 August 2025	Cairo, Egypt
			21 September - 25 September 2025	Manam, Bahrain
			19 October - 23 October 2025	Dubai, UAE
			10 November - 14 November 2025	Riyad, KSA
			8 December - 12 December 2025	Houston, USA
			21 January - 23 January 2025	Dubai, UAE
			1 February - 3 February 2025	Dubai, UAE
			18 March - 20 March 2025	Dubai, UAE
			28 April - 30 April 2025	Dubai, UAE
	Operational		13 May - 15 May 2025	Dubai, UAE
QMP 088	Performance and	2 days	10 June - 12 June 2025	Dubai, UAE
QIVIP U88	Productivity	3 days	22 July - 24 July 2025	Dubai, UAE
	Improvement		26 August - 28 August 2025	Dubai, UAE
			13 September - 15 September 2025	Dubai,UAE
			7 October - 9 October 2025	Dubai, UAE
			22 November - 24 November 2025	Dubai,UAE
			6 December - 8 December 2025	Dubai, UAE

### **Procurement & Material Management**

### PMM 048 Materials and Supply Chain Management

This course prepares the professional to manage and coordinate in supply chain operations, faced with continuing challenges involving inventory control, purchasing, , storage planning, transportation. This training covers the understanding task, function, step in material and supply chain management, how to categorize stock items, forecasting approach, and best practice in warehouse and transportation.

#### HSE 060

### Safety and Hazardless in Warehouse

This course describe warehouse safety to create awareness and educate employees on potential safety hazards, so they are able to identify if there is a risk for injury or an accident and comply with safety in warehouse. This training covers type of hazard in warehouse can cause accident, best practice in lifting to prevent back injuries, material handling in safely and forklift safety, store goods safely, and good housekeeping practice and comply with personal protective equipment.



CODE	TITLE	DURATION	DATE	VENUE
		,	5 January - 9 January 2025	Abu Dhabi, UAE
			16 February - 20 February 2025	Manam, Bahrain
			17 March - 21 March 2025	Paris, France
			21 April - 25 April 2025	Bali, Indonesia
			25 May - 29 May 2025	Riyad, KSA
PMM	Materials and Supply	E dave	1 June - 5 June 2025	Dubai, UAE
048	Chain Management	5 days	22 July - 26 July 2025	Dubai, UAE
			17 August - 21 August 2025	Muscat, Oman
			8 September - 12 September 2025	Houston, USA
			26 October - 30 Ocober 2025	Paris, France Bali, Indonesia Riyad, KSA Dubai,UAE Dubai,UAE Muscat, Oman
			2 November - 6 November 2025	Cairo, Egypt
			15 December - 19 December 2025	Riyad, KSA
			13 January - 17 January 2025	Houston, USA
			2 February - 6 February 2025	Cairo, Egypt
			8 March - 12 March 2025	Manam, Bahrain
			21 April - 25 April 2025	Bali, Indonesia
			10 May - 14 May 2025	Dubai,UAE
HSE 060	Safety and Hazardless	E dove	17 June - 21 June 2025	Abu Dhabi, UAE Manam, Bahrain Paris, France Bali, Indonesia Riyad, KSA Dubai, UAE Dubai, UAE Muscat, Oman Houston, USA Abu Dhabi, UAE Cairo, Egypt Riyad, KSA Houston, USA Cairo, Egypt Manam, Bahrain Bali, Indonesia Dubai, UAE Toronto, Canada Dubai, UAE
H3E 000	in Warehouse	5 days	27 July - 31 July 2025	
			9 August - 13 August 2025	Abu Dhabi, UAE
			15 September - 19 September 2025	Rome, Italy
			26 October - 30 Ocober 2025	Cairo, Egypt Riyad, KSA Houston, USA Cairo, Egypt Manam, Bahrain Bali, Indonesia Dubai, UAE Toronto, Canada Dubai, UAE Abu Dhabi, UAE Rome, Italy Dubai, UAE
			23 November - 27 November 2025	Dubai, UAE
			15 December - 19 December 2025	Abu Dhabi, UAE



- John C. Maxwell -

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